

Creating a Single Sign On Parent Account

Summary

Effective as of the PowerSchool Back-To-School release in June 2015, the non-SSO version of the PowerSchool Parent portal was removed. Parents using the non-SSO version will need to create an account using their current credentials to sign in to PowerSchool.

Walkthrough

Please have parents follow the steps below to create their accounts.

- 1) Access your district's public portal as normal

PowerSchool

Student and Parent Sign In

Sign In Create Account

Username

Password

[Forgot Username or Password?](#)

Sign In

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- 2) Click on Create an account

PowerSchool

Student and Parent Sign In

Sign In Create Account

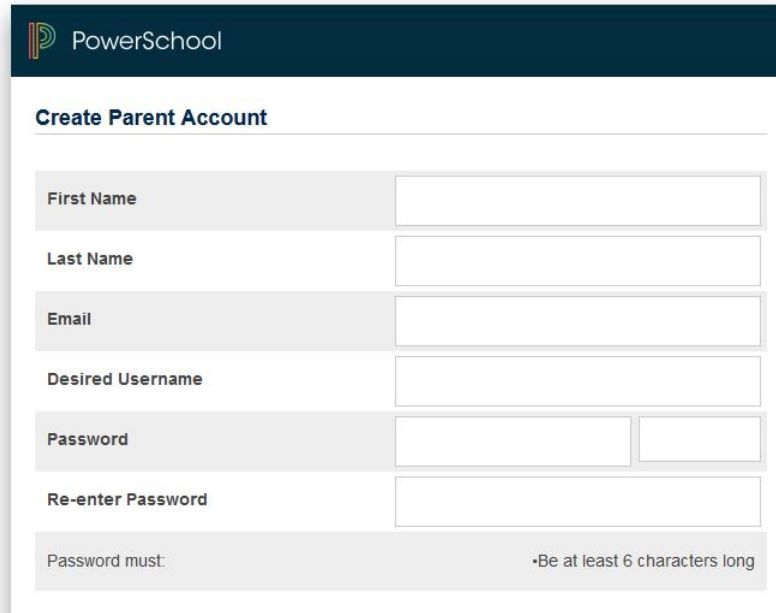
Create an Account

Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Create Account

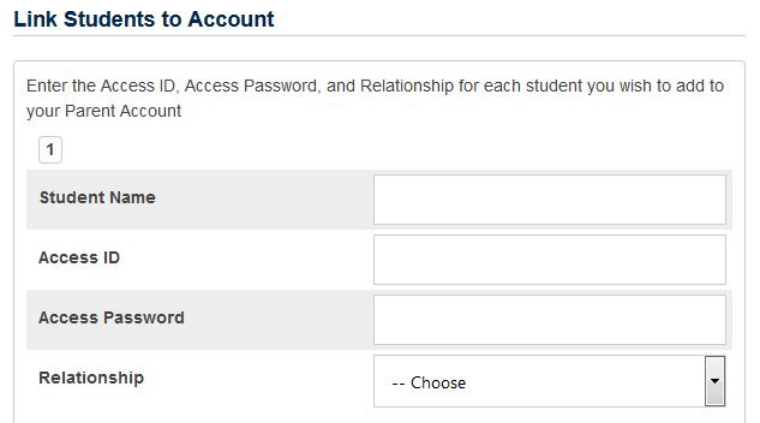
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3) Have the user enter their desired username and password



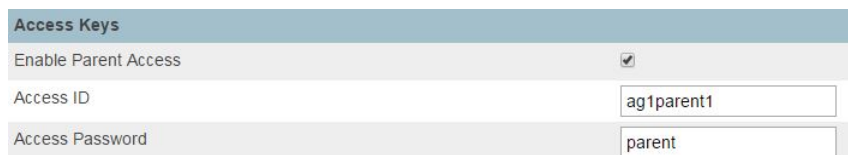
The image shows the 'Create Parent Account' form in the PowerSchool system. It features a dark blue header with the PowerSchool logo. Below the header, the form is titled 'Create Parent Account' and contains several input fields: 'First Name', 'Last Name', 'Email', 'Desired Username', 'Password' (split into two boxes), and 'Re-enter Password'. At the bottom, there is a 'Password must:' section with a requirement: '•Be at least 6 characters long'.

4) Scroll down the page and populate the " Link to Students Accounts" portion.



The image shows the 'Link Students to Account' form. It has a title 'Link Students to Account' and a sub-header 'Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account'. Below this, there is a numbered list box containing the number '1'. Underneath, there are four input fields: 'Student Name', 'Access ID', 'Access Password', and 'Relationship'. The 'Relationship' field is a dropdown menu currently showing '-- Choose'.

This is where the user will need the Access ID and Access Password from the students Access Keys portion of their Access Accounts page (available in the Admin Portal of PowerSchool)



The image shows the 'Access Keys' form. It has a title 'Access Keys' and contains three rows of information: 'Enable Parent Access' with a checked checkbox, 'Access ID' with the value 'ag1parent1', and 'Access Password' with the value 'parent'.

Please note you will need to provide this information to the parents prior to them attempting account creation. Please see the following article for ways to get this information pushed to parents:

[Distributing Access ID's and Passwords](#)

The parents are able to have multiple students associated to their one account.

6) Once all Access ID's and Passwords have been entered have the user then hit enter at the bottom of the page.

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Student Name	
Access ID	
Access Password	
Relationship	-- Choose ▼

The parents will now be able to log into their accounts just as before.

Comments

Sort Comments By	Posted On
FYI- Username are now case sensitive. Very important because the legacy login didn't care. Most parents didn't even realize that they were missing capitol letters in their username. Caused all sorts of head aches. Also "Spaces" are not excepted in username and password even though the Auto Assign Process created them years ago.	Tom Tucci Posts: 1
	Julie Bowles Posts: 1
Will this affect how the students login into their accounts?	Alexis Clark Posts: 23
How do I pull to know who hasn't created a single sign-on account?	Debra Nagel Posts: 1
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Type: Walkthrough

Who can view this

All Site Users