



2012 Technology Bridge Plan Guidance and Template

Most local education agencies (LEAs) currently have an approved 2008-11 Technology Plan on file with the Minnesota Department of Education (MDE). The 2008-11 Technology Plan is structured to allow LEAs to maintain eligibility for a variety of funding programs through June 30, 2011. As the transition is made to a new web-based system for the 2013-16 Technology Plan submission, a plan is needed to bridge the gap. This 2012 Technology Bridge Plan Guidance and Template is an interim planning process. It provides a framework for LEAs to update their technology plans to extend funding eligibility for the time period of July 1, 2011-June 30, 2012 without creating completely new plans.

Plan Development

If an LEA elects to create a 2012 Technology Bridge Plan, it must use the provided template. Responses to the five identified plan components should include only updates to the content of the LEA's approved 2008-11 Technology Plan. It is not necessary for LEAs to create new technology plans for the purposes of this update. If an LEA does not have an approved 2008-11 Technology Plan on file with MDE, it should use the e-mail contact below to request individualized planning guidance.

[Please visit the Universal Service Administrative Company \(USAC\) Website for more information about technology planning.](#)

Plan Submission and Review

The 2012 Technology Bridge Plan may be submitted at any time until the end of the plan period. They will be reviewed as they are received, and approval letters will be issued. The 2012 Technology Bridge Plans and approval letters will be posted to the MDE Website (address below) as they become available.

[View the approved 2008-11 Technology Plans, the 2012 Technology Bridge Plans and approval letters currently available on the MDE Website.](#)

The 2012 Technology Bridge Plans will be reviewed to determine if the LEA has made a good-faith effort to address updates to each of the five plan components. The attached 2012 Technology Bridge Plan Review Checklist will allow the reviewer to record if this good-faith effort has been made. If not, the LEA will be asked for specific clarifications in order to solicit the information needed for approval.

Please submit completed technology plans and related questions via e-mail to mde.schooltechplan@state.mn.us



2012 Technology Bridge Plan Cover Sheet

ORGANIZATION INFORMATION	
District/Agency/School (legal name):	TREKNORTH JUNIOR & SENIOR HIGH SCHOOL
District Number:	4106
Technology Plan Status	The district/agency/school has an approved 2008-11 Technology Plan: Yes
IDENTIFIED OFFICIAL WITH AUTHORITY INFORMATION	
Name	DAN MCKEON
Title	EXECUTIVE DIRECTOR
Address	2520 HANNAH AVE NW BEMIDJI, MN 56601
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TECHNOLOGY CONTACT INFORMATION	
Name	JENNIFER LAITALA
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2012 Technology Bridge Plan

Instructions: Use the format below to complete your responses. Do not include any attachments or additional materials. Expand text boxes and add rows as needed.

I. Technology Needs Assessment

Briefly describe recent changes in the technology needs of the school/district and the method(s) used to gather that information.

Technology needs at TrekNorth are assessed primarily via surveys with staff and students at least once per year. The Technology Committee also meets with staff and departments to align curriculum and technology goals, and to plan the financial sustainability of those goals.

Most of the current technology needs and upgrades are listed of 2008-2011 Technology Plan, and are ongoing from year to year. They include meeting the requirements of the Minnesota Academic Standards, No Child Left Behind, the addition of a computer lab, online testing (MAP & MCA), and staff development. The last staff survey (conducted earlier this year) indicated the need for more online resources in the classroom. Recent changes include a new server, a bandwidth upgrade, Moodle, and staff and student training. The primary focus of this plan will be implementing Moodle, and training staff, students, and parents how to use it effectively in accordance with TrekNorth's vision and mission statements.

II. Goals and Strategies

List goals and planned strategies for implementing technology in the school/district.

Goal	Related Strategies
Continue with implementation of technology standards for teachers based on ISTE's NETS that will assure teachers' ability to integrate technology into the classroom.	Work with individual teachers and assess technology needs for their classrooms and subject areas. Assess level of training teachers need to implement the technology into their classrooms and curriculum, especially with the integration of Moodle into the classroom.
To accomplish the vision and goals	Staff will prepare students for college and

according to TrekNorth's mission statement.	make a positive difference in their local and global community, and thrive in a digital world.
Integrate online learning technologies in the classroom.	Staff development and training for Moodle is planned for this summer and fall.
Encourage students and parents to be active participants in the community and at TrekNorth.	Learning and communication is a team effort. The technology committee will use technology to bolster communication the community, parents, students and staff through websites, Moodle, forums, and other media.

III. Professional Development Plan

Briefly describe updates or additions to planned technology professional development.

Recent surveys indicated the need to more online resources. This summer and fall all staff will be trained to Moodle, and podcasting. The training will be conducted the Technology Coordinator, and other trainers. In addition, teachers attend AP Institutes over the summer months which include trainings for technology integration in the classroom.

IV. Budget for Technology

Summarize the general budget categories for your school districts. This will help demonstrate how the school/district will fund the cost of planned technology services after any E-rate discounts are applied. Also list all the specific services for which you will apply and receive E-rate discounts.

- Equipment/Hardware (general fund) \$30,000
- Technology Support Staff \$26,000
- Fringe Benefits for Technology Staff \$6,000
- Misc. Supplies and Repairs \$10,000
- Telecommunications/Internet Access \$5,000
(receive discounts from E-rate)
- Staff Development \$2,000

V. Evaluation

Concisely explain how the implementation of the technology plan will be evaluated.

The primary data collection tools will be student and staff surveys, and staff meetings throughout the year. Data collected from staff and students will be used for technology assessment and planning, implementation and deployment, financial sustainability, and staff development.