

# November 12, 2015

## Finance Committee Minutes

**Members present:**    X    Darryl Holman  
                              X    Melanie Wilson  
                              X    Bruce Banta

**Ex-Officio Members Present:**    X Nicole Thompson, Business Manager

**Guests Present:**        Jim Aylsworth, Miller McDonald  
                                     Kari Pickett

I        Call to order: 5:30 p.m.

II       New Business:

A. 2015 Audit Presentation – Miller McDonald

- 218-751-6300 (WORK) AYLESWORTH, JIM
- pg 2, opinion on the independent auditor report
- pg 3, change in accounting principle – major change is pension reporting. The net pension liability must be shown on the financial statement.
  - Pg 49 – no issues to report
  - ✓ Be mindful – Pay invoices within 35 days (isolated incidents)
  - ✓ Be mindful - Pledge collateral – no issues
  - Pg 50 – no instances of noncompliance
  - ✓ Be mindful of segregation of duties for internal controls – finance committee and Executive Director involvement in the process is crucial to remain in compliance. May need additional segregation in the future.
  - Pg 44 – General fund, budget comparison
  - ✓ Anticipated a higher variance than what happened
  - ✓ Positive Variance between original and final
  - ✓ How many months of expenses do we have in the general fund – 3.8 months. Healthy. 2-3 months recommended. Good stewardship of funds.
  - Pg 12, Graphs comparison revenue and expenses. Local revenue increase most significantly based on Neilson Grant. General ed increase in revenue significantly. Expenditures – purchases services down based on reduction of consulting fees (prior year was move). Salaries and Benefits up and capitol outlay increased (Technology purchase).
  - Pg 13, Regular Instruction increased, Admin decreased (consulting fee decrease)
  - Pg 14, Student Enrollment increased 6 students from prior year. Green Triangle signifies gen ed calculation (multiplication weighting factor) decreased by .1
  - Pg 17, Net Position – Beginning of Year as restated. This is where the change in accounting principle shows. This shows a significant change from prior year. Unfunded pension liability – don't be too concerned about the number based on the calculation. Suggests review of the PERA website with the question/answer section. Know that it is there, don't let it concern you – Jim is available for more detailed direction on this matter.

- Pg 43, Changes in long-term liability. Note 11 explain some detail. These are actuarial assumptions and will vary from year to year.

Motion: Recommend approval of 2015 Audit. Motion by Darryl Holman. Second by Melanie Wilson. Motion carried unanimously.

#### Consent Agenda Items

##### A. Previous Meeting Minutes- November 5, 2015

Motion: Recommend approval of Minutes. Motion by Darryl Holman. Second by Bruce Banta. Motion carried unanimously.

##### B. Board Financials

- Cash Flow – October 2015

Motion: Recommend approval of Cash Flow. Motion by Darryl Holman. Second by Melanie Wilson. Motion carried unanimously.

- Payment Register by Check– October 2015

Motion: Recommend approval of Payment Register. Motion by Darryl Holman. Second by Melanie Wilson. Motion carried unanimously.

##### C. Contracts

- Diane Grundyson, Blind Visual Impairment
- Anna Johansen, Speech Pathologist
- Karen Bradley, 6<sup>th</sup> Grade (Theater)
- Adam Lanz, Quiet Study
- Ekren Miller, Quiet Study
- Chance Adams, Quiet Study
- Greg Moen, Quiet Study
- Russ Persson, OAP Gear and Food Manager
- Adam Lanz, Cross-Country Coach
- Jennifer Aakre, Student Council Advisor
- Russ Persson, Transportation Coor:
- Katie Haws, Speech
- Erica Harmsen, National Honor Society Advisor
- Tara King, Yearbook Advisor
- Dan Gannon, Soccer
- Don King, Assistant Soccer
- Leslie Drimel, JV Soccer
- Nicole Friend, Track
- Michael Meehlhause, Cross Country/Nordic Ski
- Julie Ueland, TNTutoring
- Teresa Roscoe, TNTutoring
- Lisa Fisher, TNTutoring

Motion: Recommend presentation of Contracts. Motion by Darryl Holman. Second by Bruce Banta. Motion carried unanimously.

IV. Adjourn: **6:08 p.m.**

Motion: Adjourn. Motion by Darryl Holman. Second by Melanie Wilson. Motion carried unanimously.