

October 08, 2019
Finance Committee Agenda
5:15 p.m.

1. Call to order:
2. Roll Call:
3. Quorum:
4. Changes to the agenda
5. Approve Previous Finance Committee Meeting Minutes - September 10, 2019
6. Direct Inspections
 - 6.1 Financial Condition and Activities Policy
 - Property (2.5.3) *(Shall Not)Dispose of real property valued over \$1000.00 per individual item w/o board approval.*
 - (no pending transactions)

 - Cash Balances (2.5.9 Cash Balances) *(Shall Not)Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.*
 - 202003:
 - Cash Flow Statement
 - Payment Register
 - Expenditure Matrix
 - Balance Sheet
 - Budget vs. Actual ADM
 - 6.2 Contracts
 - 6.2.1 Internal Contracts (in addition to annual contract) -
 - At-will Renewals / supplemental
 - Yearbook - Tara King
 - TNT - Teacher Tutor - Lisa Fisher
 - TNT - Para Tutor - Ben Rudnick
 - Gen Ed Monitor - Ben Rudnick
 - American Indian Ed Academic and Attendance Advisor - Chelsey Jourdain
 - NHS Advisor - Jennie Lanz
 - Sr High Student Council Advisor - Jodie Olson
 - Athletic Director - Dan Gannon
 - Breakfast Program - Elizabeth Mathews
 - Jr High Student Council Advisor - Elizabeth Mathews
 - Mountain Bike Head Coach - Jerry Smith
 - SPED Para - Myrissa Kilde
 - DAC - Ryan Webber
 - Leadership Team - Greg Moen
 - Mountain Bike Assistant Coach - Claire Hanswn and Michael Meehlhause (shared)

6.2.2 External Contract - New Hires

- 6th grade play - Karen Bradley
- Blind Visual Impairment - Diane Grundyson
- LSS Dishwasher - Malisa Van Masdem
- MS Coach - Paul Ekhoﬀ

7. Annual Review of Accounting Manual

Annual review of the accounting manual and all inclusions

- Changes as Listed:
 - Accounting Manual: Financial Statements - Update list of financial statements reviewed each month by the Finance committee to include: cash flow statement, balance sheet, payment register, expenditure matrix and budget vs actual ADM

8. Committee Logistics

- No Agenda Item

9. Incidental Information

- No Agenda Item

10. Adjourn