

# September 11, 2018 Finance Committee Minutes

## 5:30 p.m.

Members present: X Darryl Holman  
X Bruce Banta  
X Chance Adams  
X Tiffany Happel

Ex-Officio Members Present: X Nicole Thompson, Business Manager

1. Call to order: 5:30 p.m.
2. Roll Call: (results above)
3. Quorum: Confirmed
4. Changes to the agenda
  - No changes
5. Approve Previous Finance Committee Meeting Minutes - August 14, 2018
  - No changes
  - Motion by Darryl Holman . Second Bruce Banta. Vote Results:Unanimous
6. Direct Inspections
  - 6.1 Financial Condition and Activities Policy
    - Property (2.5.3) *(Shall Not)Dispose of real property valued over \$1000.00 per individual item w/o board approval.*
      - (no pending transactions)
    - Cash Balances (2.5.9 Cash Balances) *(Shall Not)Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.*

201902:

      - Cash Flow Statement
      - Payment Register
      - Expenditure Matrix
      - Balance Sheet
      - Budget vs. Actual ADM

Motion: Move August 2018 Cash Flow, Payment Register, Expenditure Matrix, Balance Sheet and Budget vs Actual ADM to the Board. By: Darryl Holman . Second: Bruce Banta . Vote Results: Unanimous.

## 6.2 Contracts

### **Contract(s)[citation: 3.3.3 Executive Director Authorization]:**

#### 6.2.1 Internal Contracts (in addition to annual contract)

- Ryan Webber - amended contract to include additional \$1.00/hr for SPED secretarial duties

#### 6.2..2 External Contract - New Hires

- Ashley Blevins - 1 semester - Gen Ed Classroom Monitor
- Ben Rudnick - 1 semester - Gen Ed Classroom Monitor
- Don King - Soccer Assistant Coach
- Carol Skoe - DAPE SPED Instructor
- Lutheran Social Services - Lunch Contract - \$4.10/meal
- PSEO - 18-19 Northland Community and Technical College, College in the High School - \$2250.00
  - 17-18 \$2000.00

Motion: Move contracts to the Board. By: Bruce Banta . Second: Darryl Holman . Vote Results: Unanimous .

## 7. Policy Development

7.1 No Agenda Item

## 8. Committee Logistics

8.1 No Agenda Item

## 9. Incidental Information

9.1 No Agenda Item

## 10. Adjourn

Motion: Adjourn at 5:48 p.m. By: Bruce Banta . Second: Darryl Holman . Vote Results: Unanimous.