

November 13, 2018 Finance Committee Minutes

5:30 p.m.

Members present: X **Darryl Holman**
 X **Bruce Banta**
 X **Chance Adams**
 X **Tiffany Happel**

Ex-Officio Members Present: X **Nicole Thompson, Business Manager**

1. Call to order: 5:30 p.m.
2. Roll Call: (results above)
3. Quorum: confirmed
4. Changes to the agenda
 - No Changes
5. Approve Previous Finance Committee Meeting Minutes - October 9, 2018
 - Motion by Bruce Banta . Second Darryl Holman . Vote Results: Unanimous
6. Direct Inspections
 - 6.1 Financial Condition and Activities Policy
 - Property (2.5.3) *(Shall Not) Dispose of real property valued over \$1000.00 per individual item w/o board approval.*
 - (no pending transactions)
 - Cash Balances (2.5.9 Cash Balances) *(Shall Not) Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.*
201904:
 - Cash Flow Statement
 - Payment Register
 - Check number 16061 - error in manual check entry number. Voided.
 - Expenditure Matrix
 - Balance Sheet
 - Budget vs. Actual ADM

Motion: Move October 2018 Cash Flow, Payment Register, Expenditure Matrix, Balance Sheet and Budget vs Actual ADM to the Board. By: Darryl Holman. Second: Bruce Banta. Vote Results: Unanimous.

6.2 Contracts

Contract(s)[citation: 3.3.3 Executive Director Authorization]:

6.2.1 Internal Contracts (in addition to annual contract) -

- Jodie Olson - Sr High Student Council
- Michael Reeves - Head Coach Robotics
- Jerry Smith - Head Coach Mountain Bike Team
- Christopher Richardson - Assistant Coach Mountain Bike Team
- Christopher Richardson - OAP Assistant

12.3.2 External Contract - New Hires

- Amy Boso Frank - SPED Para - FT
- Carla Patch - SPED Teacher - Long-Term Sub through end of 1st semester

Motion: Move contracts to the Board. By: Darryl Holman . Second: Bruce Banta . Vote Results: Unanimous .

7. Policy Development

7.1 No Agenda Item

8. Committee Logistics

8.1 No Agenda Item

9. Incidental Information

9.1 No Agenda Item

10. Adjourn

5:57 p.m. By: Bruce Banta . Second: Chance Adams . Vote Results: Unanimous.