

TrekNorth Junior & Senior High School Board of Directors

6:00 pm Board Meeting

November 13, 2018

Members present:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Bruce Banta | <input checked="" type="checkbox"/> Jodie Olson |
| <input checked="" type="checkbox"/> Chance Adams | <input checked="" type="checkbox"/> Ekren Miller |
| <input checked="" type="checkbox"/> Darryl Holman | <input checked="" type="checkbox"/> Dave VanEngelenhoven (Dr. Dave) |
| <input checked="" type="checkbox"/> Dave Lavrenz | <input checked="" type="checkbox"/> Leslie Drimel |
| <input checked="" type="checkbox"/> Tiffany Happel | |

Ex-Officio Members Present:

- Nicole Thompson, Business Manager
 Kristin Gustafson, Exec Director

DAH
11/15/18

Agenda Item	Notes:	Vote: 11.13.2018
<p>Call to Order, roll call, and announcement of quorum, opening reading</p> <p>The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.</p>	<ul style="list-style-type: none"> • Call to order: 6:00 p.m. • Roll Call held, results above • Quorum - Confirmed • Mission Statement Read 	
<p>Public Comment, Guest(s) Maximum 5 min each, 30 minutes total</p>	<ul style="list-style-type: none"> • Student Council Representatives, observe 	
<p>Additions/Changes to the agenda</p> <p>Approval of Agenda</p>	<ul style="list-style-type: none"> • No Additions/Changes 	<p>Motion: Approve agenda as provided. By: Bruce Banta Second: Chance Adams Vote Results: Unanimous</p>
<p>Conflict of Interest</p>	<ul style="list-style-type: none"> • Jodie Olson contract: supplemental contracts - Jodie will abstain 	
<p>Approval of minutes from previous meeting</p>	<p>6.1 - 10.09.2018</p> <ul style="list-style-type: none"> • No amendments or omissions 	<p>Motion: Approve 10.09.18 minutes as submitted. By: Chance Adams Second: Jodie Olson</p>

IrrekNorth Junior & Senior High School Board of Directors

6:00 pm Board Meeting

November 13, 2018

<p>Consent Agenda (Items the board is required to approve by relevant law or contract but has delegated to the Director. Each item is properly cited with relevant policies)</p>	<p>7.0 No Agenda Item</p>	<p>Vote Results: Unanimous</p>
<p>Organizational Performance Review (Review and acceptance of monitoring reports of policy) Pursuant to 2.9.1 <u>Monitoring Data in Monitoring</u> concerning communication and support to the Board:</p> <ul style="list-style-type: none"> • Able to request clarifications from the Executive Director ahead of the meeting when reviewing and the Ex Director will reply all with the answer to expedite the meeting discussion. 	<p>8.0 Global Executive Constraint Review (EL: 2.0)</p> <ul style="list-style-type: none"> • Handout • Review of submission <p>2.0 - Global Executive Constraint</p> <ul style="list-style-type: none"> ○ Reasonable Interpretation - 9 yes, 0 No ○ Sufficient Data - 9 yes, 0 no ○ No changes or additions to policy language 	<p>8.0 Motion: Accept the monitoring report Global Executive Constraint (EL: 2.0) having provided reasonable interpretations and data that demonstrated compliance with those interpretations. By: Jodie Olson Second: Bruce Banta Vote Results: Unanimous</p>
<p>Membership Linkage Activities (Attend to board's strategy, activities, & applications)</p>	<p>9.0 Next Parent Survey Questions</p> <ul style="list-style-type: none"> • Update: Darryl was at the 1st session of conferences <ul style="list-style-type: none"> • Interaction with parents and students passing thru. Smiling faces. • Expansion came up once. • Survey going to be handed out at the chili cook-off in March. • Would like to have a strong showing at the chile cook-off. • Bring potential parent survey questions to the January 2019 meeting 	
<p>Policy Development (Attend to additions and amendments to governing policies)</p>	<p>10.0 Ends Policy -Clarification request prior to committee formation</p> <ul style="list-style-type: none"> • The main work will happen over the summer with committee. • Use the Ends as the Board's strategic plan • Committee in the spring thru summer 	

TrekNorth Junior & Senior High School Board of Directors

6:00 pm Board Meeting

November 13, 2018

	<ul style="list-style-type: none"> • Future outlook for Trek and the goals etc for the next 3 years with board, staff and parents input sought 	
<p>1. Board Education (<i>Presentations and discussions according to the board's annual plan</i>)</p>	<p>11.0 Handout</p> <ul style="list-style-type: none"> • No further action <ul style="list-style-type: none"> ○ Are we a member of the MSBA? ○ Will pull in Nikki's office and see if current. ○ Dave has completed all mandatory training as of 11.13.18 <p>11.1 Annual Training for Board</p> <ul style="list-style-type: none"> • Data Privacy - annually reviewed. Internal to go over the TrekNorth policy with potential supplemental info via webinar • Kristin will research trainer and platform options and bring to January meeting 	
<p>2. Board Decisions/Work (<i>Logistics, retained management functions, etc.</i>)</p> <p>Contracts Pursuant to 3.3.3 <u>Executive Director Authorization in Delegation</u> the Executive Director, the Director has the authority to offer employee contracts. However, guidance from VOA has directed that all contracts retain board approval:</p>	<ul style="list-style-type: none"> • 12.0 Financial <ul style="list-style-type: none"> ○ 12.0.1 Reports: Expenditure Matrix, Payment Register, Cash Flow Statement, Balance Sheet and Budget vs. Actual ADM - 201904 ○ Check number 16061 - error in manual check entry number. Voided. <p>12.1 Fund Balance Spend Down</p> <ul style="list-style-type: none"> • Request one time fund balance spend down in FY19 for Technology: <ul style="list-style-type: none"> ○ Staff Computers - \$ Pending ○ Potential options for grants in this area - may be requesting matching funds only ○ Postpone until January 2019 meeting 	<p>12.0.1 Motion: Approve 201904 Expenditure Matrix, Payment Register, Cash Flow Statement, Balance Sheet and Budget vs. Actual ADM. By: Chance Adams Second: Ekren Miller Vote Results: Unanimous</p>

- Update on safety, fund approval from 09/2018 meeting:
 - New Schoolwide phone system
 - Implemented last week - working bugs out
 - Drills did not work as smoothly as we would like
 - Company is aware of our concerns and is working with us
 - Upgrade glass and partition of vestibule area
 - Looking at installation over Holiday break

12.2 Expansion

- Nothing to report at this time

12.3 Contract(s)[citation: 3.3.3 Executive Director Authorization]:

12.3.1 Internal Contracts (in addition to annual contract) -

- Jodie Olson - Sr High Student Council
- Michael Reeves - Head Coach Robotics
- Jerry Smith - Head Coach Mountain Bike Team
- Christopher Richardson - Assistant Coach Mountain Bike Team
- Christopher Richardson - OAP Assistant

- Suggestion to have assistants all post prior to hiring that position. Assistant coaches annually and other staff upon resignation of the position (with notice).

12.3.1 & 12.3.2 Motion:
Approve internal and external contracts for the 18-19 school year as listed in the minutes.
By: Chance Adams
Second: Ekren Miller
Vote Results: Unanimous
Jodie Olson - abstained

12.3.2 External Contract - New Hires

- Amy Boso Frank - SPED Para - FT
- Carla Patch - SPED Teacher - Long-Term Sub through end of 1st semester

3. Other Information (Incidental information from the CEO in accordance with board policies such as Communication and Support to the Board) pursuant to 2.8.3 Compensation and Benefits

○ **13.0 Student Performance**

■ **Administration, Intervention teams etc trying to focus on:**

- **What GPA means and how it impacts you from 9th grade forward**
- **Graduation - work completion**
- **Attendance - Creative solutions to get and keep the kids in the building**
- **Michael Meehlhause works with the students on organization, prioritization, etc in the quiet study classes**
- **Have the students be self-aware of why - why are you missing, what can you do to go forward.**

○ **13.1 General Discussion - Current Events**

- **Good meeting with local administration and additional collaboration in the future**

1 reKNorth Junior & Senior High School Board of Directors

6:00 pm Board Meeting

November 13, 2018

	<ul style="list-style-type: none"> ■ Posting cooperative and supportive things between the districts ■ Currently additional teacher out on medical leave ○ 13.2 Lunch Discussion - update from change of vendor <ul style="list-style-type: none"> ■ Handout ■ Increased service in both lunch and breakfast 	
<p>4.To Do Next Meeting</p>	<p>JANUARY 15, 2019</p> <ul style="list-style-type: none"> ● Financial Cond/Activities (EL: 2.5) ● Appoint Director Eval Committee ● Establish Election Committee ● Tax Document Presentation ● Expansion - abc board - suggestions for new member ● Ends: Clarification prior to committee formation ● Next Parent Survey Questions ● Data Privacy - update on training ● Fund Balance Spenddown: Technology 	
<p>5.VOA Meeting Observation Form</p>	<ul style="list-style-type: none"> ● VOA Evaluation - passed 	
<p>6.Adjourn</p>	<ul style="list-style-type: none"> ● Adjourn: 7:02 p.m. 	<p>Motion: Motion to Adjourn at 7:02 p.m. By: Jodie Olson Second: Leslie Drimel Vote Results: Unanimous</p>