

September 12, 2017 Finance Committee Agenda

5:30 p.m.

1. Call to order:
2. Roll Call:
3. Quorum:
4. Changes to the agenda
5. Approve Previous Finance Committee Meeting Minutes - August 8, 2017
6. Direct Inspections
 - 6.1 Financial Condition and Activities Policy
Property (2.5.3) *(Shall Not) Dispose of real property valued over \$1000.00 per individual item w/o board approval.*
 - (no pending transactions)
Cash Balances (2.5.9 Cash Balances) *(Shall Not) Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.*
 - Cash Flow – August 2017
 - Payment Register - August 2017
 - 6.2 Contracts
 - 6.1.1 PSEO Contract
 - Bemidji State University
\$202.86/credit hr (all inclusive)
 - Northwest Technical College
\$202.86/credit hr (all inclusive)
 - 6.1.2 College in the High School
 - Northland Community and Technical College
\$2000/class
 - 6.1.3 SPED Service Contracts
 - Anna Johansen
\$80/hr, not to exceed \$33,000.00/year
 - Susan Cutler, PH, NCSP, ABSNP
\$80/hr, not to exceed \$13,000.00/year
 - 6.1.4 Internal Contracts (in addition to annual contract)
 - SLP Director - Erica Harmsen
\$6500.00/year
 - NHS Advisor- Lia Wiggins
\$1000.00/year
 - Soccer - Head Coach - Dan Gannon
\$3000.00/season
 - Soccer - Middle School Coach - Paul Ekhoﬀ
\$2000.00/season
 - TNT Tutor (Sub) - Julie Ueland
\$15.00/hr, not to exceed 6 hrs/week
 - 6th grade play - Karen Bradley
\$60/seminar hr
 - AP English - additional class adjustment

\$4567/school year

6.1.5 New Hires

- English - .8 - Matt "Dave" Lavrenz
\$27,608.00/school year
- SPED Para - Kellie Lindquist
\$24,522.00/school year
- SPED Community Expert - Julie Ueland
\$34,510.00/school year
- SPED Para - Mary Comfort
\$22,022.00/school year

7. Policy Development

7.1 Accounting Manual and Procurement Procedure - Proposed updates by Finance Committee

8. Committee Logistics

8.1 No Agenda Item

9. Audit

9.1 Update - CLA will be in the building 9.18-9.20 for 16-17 audit

10. Adjourn