

**March 28, 2018**  
**Finance Committee Agenda**  
**5:30 p.m.**

1. Call to order:
2. Roll Call:
3. Quorum:
4. Changes to the agenda
5. Approve Previous Finance Committee Meeting Minutes - February 13, 2018
6. Direct Inspections
  - 6.1 Financial Condition and Activities Policy
    - Property (2.5.3) *(Shall Not) Dispose of real property valued over \$1000.00 per individual item w/o board approval.*
      - (no pending transactions)
  
    - Cash Balances (2.5.9 Cash Balances) *(Shall Not) Allow cash to drop below the amount needed to settle payroll and debts in a timely manner.*
      - 201808:
        - Cash Flow Statement
        - Payment Register
        - Expenditure Matrix
        - Balance Sheet
        - Budget vs. Actual ADM
  - 6.2 Contracts
    - 6.2.1 Internal Contracts (in addition to annual contract)
      - Thinking Maps Mentor - Chance Adams & Sarah Winger
        - \$2,000/each for 2nd semester
      - Home Based Instruction - Jodie Olson
        - Continuation of contract (1.20.18-5.25.18) until end of school year, Max 54 hours + drive time. \$17.00/hr
        - New contract (2.28.18 - 6.1.18), Max 70 hours + drive time. \$17.00/hr
      - Track, Head Coach - Nicole Friend
        - \$2000/season
      - 6th grade Physical Activity - Dan Gannon
        - \$15.00/hr, not to exceed 40 hours for season (\$600.00)
    - 6.2.2 External Contract
      - CliftonLarsonAllen - 17-18 Audit \$10,200.00
        - 16-17 Audit, CLA - \$10,000.00
      - CliftonLarsonAllen - 17-18 Preparation 990 estimated \$2,000.00
        - 16-17 Preparation 990 - \$2,000.00
7. Policy Development
  - 7.1 No Agenda Item

8. Committee Logistics

8.1 No Agenda Item

9. Incidental Information

9.1 MDE Finance Award 2018

10. Adjourn