

TrekNorth Junior & Senior High School Board of Directors
 6:00 pm Board Meeting
 April 11, 2017

Members present:

- | | |
|------------------------|-------------------------|
| <u>x</u> Bruce Banta | <u>A</u> Jodie Olson |
| <u>x</u> Chance Adams | <u>x</u> Melanie Wilson |
| <u>x</u> Darryl Holman | <u>x</u> Derek Webb |
| <u>A</u> Sarah Winger | <u>x</u> Mark Larson |
| <u>A</u> Ekren Miller | |

Ex-Officio Members Present:

- x Nicole Thompson, Business Manager
x Dan McKeon, Executive Director

DH
4/11/2017

Agenda Item	Notes:	Vote: 04.11.2017
1.Call to Order , roll call, and announcement of quorum, opening reading The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.	<ul style="list-style-type: none"> ● Call to order: 6:00 p.m. ● Roll Call held, results above ● Quorum - confirmed ● Mission Statement Read 	
2. Public Comment , Guest(s) Maximum 5 min each, 30 minutes total	<ul style="list-style-type: none"> ● Paul Diehl - discussion participation 	
3.Additions/Changes to the agenda	<ul style="list-style-type: none"> ● Board Decisions and Work - ADD 12.5 Calendar 17-18 School year ● Board Decisions and Work - CHANGE 12.1, removing "no ex-officio members present" ● CHANGE 13.1 to include Paul and move it forward in the agenda 	Motion: Approve agenda with addition of 12.5 Calendar 17-18 School Year and change of 12.1, removing "no ex-officio members present" moving agenda #13 items in front of agenda # 12 items and include Paul D. in discussion for expansion. By: Darryl Holman Second: Bruce Banta Vote Results: Unanimous

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<p>4. Declaration of conflict of interest</p>	<ul style="list-style-type: none"> ● No Conflict Stated 	
<p>5. Approval of agenda</p>	<ul style="list-style-type: none"> ● Above stated changes in 3 	
<p>6. Approval of minutes from previous meeting</p>	<ul style="list-style-type: none"> ● No Changes, Corrections, Comments 	<p>Motion: Approve board minutes from 03.14.2017. By: Mark Larson Second: Darryl Holman Vote Results: Unanimous</p>
<p>7. Consent Agenda (Items the board is required to approve by relevant law or contract but has delegated to the Director. Each item is properly cited with relevant policies) 7.1 Contracts Pursuant to 3.3.3 <u>Executive Director Authorization in Delegation to the Executive Director, the Director has the authority to offer employee contracts. However, guidance from VOA has directed that all contracts retain board approval:</u></p> <ul style="list-style-type: none"> ● 6th grade fitness - 2017 Contract - Dan Gannon - \$15/hr ● Track & Field - 2016-2017 Contract - Nicole Friend - \$2000/season ● NWSC - BC/BS - Health Coverage 17-18 school year. No changes to premiums in either deductible: <ul style="list-style-type: none"> ➢ \$500: Single = \$427/mo, Family = \$1,150.50/mo ➢ \$3250 H.S.A: Single = \$348.50/mo, Family = \$912.00/mo 	<ul style="list-style-type: none"> ● No further action 	<p>Motion: Approve contract for NWSC BC/BS, and supplemental for Dan Gannon and Nicole Friend. By: Chance Adams Second: Melanie Wilson Vote Results: Unanimous</p>
<p>8. Organizational Performance Review (Review and acceptance of monitoring reports of policy) 8.1 Financial Condition/Activity (EL: 2.5) 8.2 Communication/Support to Board (EL: 2.9 - Direct Inspection)</p>	<p>8.1 Financial Condition/Activity (EL:2.5)</p> <ul style="list-style-type: none"> ● Handout in packet <p>8.2 Communication/Support to Board (EL: 2.9 - Direct Inspection)</p> <ul style="list-style-type: none"> ● Per Stacy, Full board to discuss, and if find want additional verifications/proofs this would be the time to do that to confirm compliance with the policy ● Moving to the May meeting 	<p>8.1 Motion: Accept the monitoring report Financial Conditions/Activities (2.5) having provided reasonable interpretations and data that demonstrated compliance with those interpretations. By: Chance Adams Second: Darryl Holman Vote Results: Unanimous</p>

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		<p>Motion: Table 8.2 Communication/Support to Board to the May meeting. By: Mark Larson Second: Darryl Holman Vote Results: Unanimous</p>
<p>9.Membership Linkage Activities (<i>Attend to board's strategy, activities, & implications</i>)</p>	<ul style="list-style-type: none"> ● No Agenda Item 	
<p>10.Policy Development (<i>Attend to additions and amendments to governing policies</i>)</p> <p>10.1 Governance Policy Review Committee: Set adhoc committee and review policies for next meeting</p> <p>10.2 Board Management Delegation Policy Review Committee: Set adhoc committee and review policy compliance (with report form) for next meeting</p>	<p>10.1 Governance Policy Review Committee</p> <p>10.2 Board Management Delegation Policy Review Committee</p> <ul style="list-style-type: none"> ● Derek will work with Dan to get a survey prior to the next meeting with results shared concerning both topics. 	<p>Motion: Table 10.1 Governance Policy Review Committee and 10.2 Board Management Delegation Policy Review Committee to the next meeting in May when results received from the survey.</p> <p>By: Chance Adams Second: Mark Larson Vote Results: Unanimous</p>
<p>11.Board Education (<i>Presentations and discussions according to the board's annual plan</i>)</p> <p>11.1 MACS Board Training Calendar</p>	<ul style="list-style-type: none"> ● No further action 	
<p>12.Board Decisions/Work (<i>Logistics, retained management functions, etc.</i>)</p> <p>12.1 Director Eval Committee: per Minnesota Statute 13D.03: Closed Meetings for Labor Negotiations Strategy</p> <p>12.2 Election Committee: Update (nominee solicitation, mail ballots)</p> <p>12.3 Board Opening - Appointment</p> <p>12.4 Bemidji Respect</p> <p>12.5 Calendar 17-18 School Year</p>	<p>12.1 Meeting will close for labor negotiations</p> <p>12.2 Election committee update</p> <ul style="list-style-type: none"> ● Ballots out and voting receptacle in place ● 3 parent/community, 3 teacher ● Counting on 21st of April <p>12.3 Board Opening - Appointment</p>	<p>12.1 Motion: Close the regular board meeting per MN Statute 13D.03: closed meetings for labor negotiations strategy at 7:44 p.m.</p> <p>By: Mark Larson Second: Darryl Holman Vote Results: Unanimous</p> <p>Motion: Extend regular meeting past 8 p.m.</p>

TrekNorth Junior & Senior High School Board of Directors
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	<ul style="list-style-type: none"> ● Suggestion: Table until May meeting after election results <p>12.4 Bemidji Respect</p> <ul style="list-style-type: none"> ● Dan was approached to see if TrekNorth would sign-on to the Bemidji Respect movement. ● Discussion on statement and other signatories <p>12.5 Calendar 17-18 School Year</p> <ul style="list-style-type: none"> ● Follow-up board meeting statement will be removed ● Teacher pre/post school workshop is split between August and June this calendar ● There are some additional days off compared to the Bemidji District 0031 	<p>By: Bruce Banta Second: Melanie Wilson Vote Results: Unanimous</p> <p>12.1 Motion: Reopen regular board meeting at 8:09 p.m. By: Chance Adams Second: Melanie Wilson Vote Results: Unanimous</p> <p>12.3 Motion: Table board opening-appointment until next regular meeting. By: Chance Adams Second: Darryl Holman Vote Results: Unanimous</p> <p>12.4 Motion: Accept Bemidji Respect and endorse as signatory. By: Chance Adams Second: Mark Larson Vote Results: Unanimous</p> <p>12.5 Motion: Approve calendar as submitted with redaction concerning follow up board meeting language. Motion: Chance Adams Second: Melanie Wilson Vote Results: Unanimous</p>
<p>13. Other Information (Incidental information from the CEO in accordance with board policies such as Communication and Support to the Board)</p>	<p>13.1 Expansion: Update</p>	<p>13.1 Motion: Appoint Derek Webb and Michael</p>

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<p>13.1 Expansion & ABC: Update 13.2 Financial Report - Expenditure Matrix, Payment Register, Cash Flow, and MDE Finance Award 13.3 Student Performance - OLPA Math 13.4 Personal and Sick Time</p>	<ul style="list-style-type: none"> ● Information concerning potential expansion site(s), building inspections and potential schematic options. ● Bond agency representative, Dick Ward visited the school on April 5th. ● Look at forming a facilities committee and a programming committee. <ul style="list-style-type: none"> ○ Discussion: have Executive Director form the committees as needed per job purview. ○ Discussion of salary schedule, etc. for new school. ● Grant has been confirmed as accepted and available. ● Move forward with ABC board formation. ● Formalize a Reimbursement Resolution for recapturing bond eligible expenses. As follows: RESOLUTION DECLARING REIMBURSEMENT INTENT IN CONNECTION WITH A PROJECT UNDERTAKEN BY TREKNORTH JUNIOR & SENIOR HIGH SCHOOL AND THE ISSUANCE OF TAX-EXEMPT BONDS TO PROVIDE FINANCING THEREFOR . . . ➤ Handout now in packet. ➤ change in proposed language to Bemidji Area instead of Bemidji proper found in second WHEREAS. ● Two proposals: 1 from Paul Diehl and 1 from Diehl Project Management. This would include negotiation of any real estate transactions as TrekNorth buyer representative and separate project management duties. <ul style="list-style-type: none"> ○ Discussion on potential commission and proposal. ○ No further action at this time <p>13.2 Financial Report</p> <ul style="list-style-type: none"> ● No Further Discussion 	<p>Meehlhause to the ABC board with the expectation that the Executive Director secure a suitable 3rd member by Friday, April 21, 2017. By: Darryl Holman Second: Mark Larson Vote Results: Unanimous</p> <p>Motion: RESOLUTION DECLARING REIMBURSEMENT INTENT IN CONNECTION WITH A PROJECT UNDERTAKEN BY TREKNORTH JUNIOR & SENIOR HIGH SCHOOL AND THE ISSUANCE OF TAX-EXEMPT BONDS TO PROVIDE FINANCING THEREFOR . . . Handout now in packet. By: Mark Larson Second: Darryl Holman</p> <p>Amend resolution to include change in proposed language to Bemidji Area instead of Bemidji proper found in second WHEREAS. Vote Results: Unanimous Motion: Set-up special meeting April 24th @ 4:00 p.m. By: Darryl Holman Second: Melanie Wilson</p>
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<p>Vote Results: Unanimous</p> <p>Motion: Chance will bring proposals concerning updating sick and personal time. By: Darryl Holman Second: Mark Larson Vote Results: Unanimous</p>	<p>13.3 Student Performance - OLPA Math</p> <ul style="list-style-type: none"> No further discussion <p>13.4 Personal and Sick Time</p> <ul style="list-style-type: none"> Discussion: Committee or proposal on change to personal and sick time in comparison to area schools 	
		<p>14. To Do Next Meeting, 04/24/2017, 4:00 p.m.</p> <ul style="list-style-type: none"> Consider Paul Diehl as TrekNorth buyer representative Consider Diehl Project Management as TrekNorth project manager for expansion <p>To Do Next Meeting, 05/09/2017</p> <ul style="list-style-type: none"> Linkage Activity: Create Calendar - Jodie Olson Planning/Budgeting (EL: 2.4) - Dan McKeon & Nikki Thompson Expansion Update Projected MCA Reading & Math (science if available) Communication/Support to Board (EL: 2.9 - Direct Inspection) Governance Policy Review Committee Board Management Delegation Policy Review Committee Personal and Sick time proposals Board Opening - Appointment <p>To Do Future Meeting, 09.12.2017:</p> <ul style="list-style-type: none"> Asset Protection (EL: 2.6)
	<ul style="list-style-type: none"> VOA Evaluation - passed Adjourn: 8:28 p.m. 	
<p>Motion: Call to Adjourn at 8:28 p.m. By: Chance Adams</p>		

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		Second: Melanie Wilson
		Vote Results: Unanimous

