

TrekNorth Junior & Senior High School Board of Directors

4:30 pm Board Meeting

June 7, 2017

*DJW
15 JUN 2017*

Members present:

- | | |
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| <input checked="" type="checkbox"/> Bruce Banta | <input checked="" type="checkbox"/> Jodie Olson |
| <input checked="" type="checkbox"/> Chance Adams | <input checked="" type="checkbox"/> Ekren Miller |
| <input checked="" type="checkbox"/> Darryl Holman | <input checked="" type="checkbox"/> Derek Webb |
| <input checked="" type="checkbox"/> Sarah Winger | <input checked="" type="checkbox"/> Mark Larson |
| <input checked="" type="checkbox"/> Tiffany Happel | |

Ex-Officio Members Present:

- Nicole Thompson, Business Manager
- Dan McKeon, Executive Director

| Agenda Item | Notes: | Vote: 06.07.2017 |
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| <p>1. Call to Order, roll call, and announcement of quorum, opening reading</p> <p>The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.</p> | <ul style="list-style-type: none"> ● Call to order: 4:30 p.m. ● Roll Call held, results above ● Quorum - confirmed ● Mission Statement Read | |
| <p>2. Public Comment, Guest(s) Maximum 5 min each, 30 minutes total</p> | <ul style="list-style-type: none"> ● Kristin Gustafson, Observe | |
| <p>3. Additions/Changes to the agenda</p> <p>4. Approval of Agenda</p> | <ul style="list-style-type: none"> ● Addition: 12.3: Deer Lake Purchase Agreement Follow-up Discussion <ul style="list-style-type: none"> ○ Discussion pertaining to why this motion is being proposed at this time ○ Discussion pertaining to why this should or should not be on the agenda today ● Addition: 12.3 Board Statement concerning board position on expansion ● Addition: 12.4: Simonson Arbitration update | <p>Motion: Approve agenda with addition, 12.3: Deer Lake Purchase Agreement Follow-up Discussion. By: Chance Adams Second: Ekren Miller - MOTION WITHDRAWN</p> <p>Motion: Approve agenda with addition, 12.3: Board Statement concerning board position on expansion.</p> |

Agenda #6

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| | | <p>By: Mark Larson Second: Ekren Miller Vote Results: Unanimous</p> <p>Motion: Approve agenda with addition, 12.4: Simonson arbitration update. By: Darryl Holman Second: Jodie Olson Vote Results: Unanimous</p> <p>Motion: Approve the agenda with the changes as stated above. By: Darryl Holman Second: Chance Adams Vote Results: Unanimous</p> |
| <p>5. Declaration of conflict of interest</p> | <ul style="list-style-type: none"> • No Conflict Stated | |
| <p>6. Approval of minutes from previous meeting</p> | <ul style="list-style-type: none"> • No Omissions/Amendments | <p>Motion: Approve minutes 06.01.2017. By: Darryl Holman Second: Ekren Miller Vote Results: Unanimous</p> |
| <p>7. Consent Agenda <i>(Items the board is required to approve by relevant law or contract but has delegated to the Director. Each item is properly cited with relevant policies)</i></p> <p>7.1 Contracts Pursuant to 3.3.3 <u>Executive Director Authorization in Delegation to the Executive Director</u>, the Director has the authority to offer employee contracts. However, guidance from VOA has directed that all contracts retain board approval:</p> | <ul style="list-style-type: none"> • No Agenda Item | |
| <p>8. Organizational Performance Review <i>(Review and acceptance of monitoring reports of policy)</i></p> | <ul style="list-style-type: none"> • No Agenda Item | |

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| <p>9.Membership Linkage Activities <i>(Attend to board's strategy, activities, & implications)</i></p> <ul style="list-style-type: none"> • | <ul style="list-style-type: none"> • No Agenda Item | |
| <p>10.Policy Development <i>(Attend to additions and amendments to governing policies)</i></p> | <ul style="list-style-type: none"> • No Agenda Item | |
| <p>11.Board Education <i>(Presentations and discussions according to the board's annual plan)</i></p> | <ul style="list-style-type: none"> • No Agenda Item | |
| <p>12.Board Decisions/Work <i>(Logistics, retained management functions, etc.)</i></p> <p>12.1 Ad Hoc committee - Interim Executive Director contract 12.2 Ad Hoc committee - Updated job description for executive director and posting opportunities. 12.3: Board Statement concerning board position on expansion 12.4: Simonson Arbitration update</p> | <p>12.1 Ad Hoc committee - Interim Executive Director contract close per Minnesota Statute 13D.03: Closed Meetings for Labor Negotiations Strategy</p> <ul style="list-style-type: none"> • Tiffany Happel left meeting post re-open vote <p>12.2 Ad Hoc committee - Updated job description for executive director and posting opportunities</p> <ul style="list-style-type: none"> • Director description discussed • Ad Hoc discussed options available concerning the length of the posting language • Discussion concerning minimum requirements • TrekNorth Website, EdPost, Pioneer (hardcopy and online) • Applications accepted until filled, but all applications received will be reviewed every two weeks. • Schedule special meeting to review applications or adhoc review team. • adhoc will create coversheet to evaluate applications • Schedule special board meeting June 22nd at 4:30 p.m. <p>12.3: Board Statement concerning board position on expansion</p> | <p>12.1 Motion: Close per Minnesota Statute 13D.03: Closed Meetings for Labor Negotiations Strategy at 5:02 p.m. By: Chance Adams Second: Bruce Banta Vote: Unanimous</p> <p>12.1 Motion: Open closed meeting at 5:55 p.m. By: Jodie Olson Second: Ekren Miller Vote: Unanimous</p> <p>12.2 Motion: Approve Executive Director position posting by the adhoc committee on the TrekNorth website, email internally, EdPost, and the Pioneer beginning Thursday the 8th online and in print initially for</p> |

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| | <ul style="list-style-type: none">• We, the board of directors of TrekNorth Jr & Sr High School, are fully committed to the expansion efforts that we have developed over the last 3 years. Despite the recent change in the executive director position, we are dedicated to the development of the TrekNorth Elementary school.• Will be sent to staff and posted to the website <p>12.4: Simonson Arbitration update</p> <ul style="list-style-type: none">• Scheduled for July 18, 2017• Arbitration team: Kristin, Kirby and Mark. Kristin will contact Mary Carlson as the Board Chair at that time. | <p>two weeks on Sunday and Wednesday (further print to be evaluated at a later time). By: Darryl Holman Second: Ekren Miller Vote: Unanimous</p> <p>12.2 Motion: Create adhoc review committee. By: Jodie Olson Second: Sarah Winger Vote: --- Amend: Motion: Schedule special meeting June 22, 2017, at 4:30 p.m. By: Jodie Olson Second: Chance Adams Vote: Unanimous</p> <p>12.3 Motion: We, the board of directors of TrekNorth Jr & Sr High School, are fully committed to the expansion efforts that we have developed over the last 3 years. Despite the recent change in the executive director position, we are dedicated to the development of the TrekNorth Elementary school. By: Chance Adams Second: Jodie Olson Vote: Unanimous</p> |
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| | | <p>12.3 Motion: Post the position of the board concerning the expansion on the website and send to staff directly. By: Chance Adams Second: Jodie Olson Vote: Unanimous</p> |
| <p>13.Other Information <i>(Incidental information from the CEO in accordance with board policies such as Communication and Support to the Board)</i></p> | | |
| <p>14.To Do Next Meeting</p> <p>6/22/2017 at 4:30 p.m.</p> <ul style="list-style-type: none"> ● Review Applications received to date ● Formulate Interview Questions <p>06/15/2017, Finance 4 p.m., Board at 4:30 p.m.</p> <ul style="list-style-type: none"> ● Discussion concerning meeting with ISD31 on June 7, 2017 ● Confirm June Special Meeting Date and Time of 6/27/17 ● Additional Check signer ● Presentation from Diehl Project Management - Closed <i>MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases.</i> ● Finalization of Linkage Calendar ● Cost of governance discussion with estimate from Out of the Woods ● Governance Policy Review Committee & Board Management Delegation Policy Review Committee ● Personal and Sick time proposals ● Treatment of Staff (EL:2.3) ● Certify Election Results ● Annual meeting selection of officers ● Budget Final Approval | | |

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| <ul style="list-style-type: none">● Parent Satisfaction Results● Expansion Update● Projected growth results MCA Reading & Math, MCA Science● Auditor contract discussion <p>To Do Future Meeting, 09.12.2017:</p> <ul style="list-style-type: none">● Asset Protection (EL: 2.6) | | |
| 15.VOA Meeting Observation Form | <ul style="list-style-type: none">● VOA Evaluation - Special meeting - passed<ul style="list-style-type: none">○ Did not have item on student performance○ Did not have item on financial condition○ Did not have board policy review | |
| 16.Adjourn | <ul style="list-style-type: none">● Adjourn: 7:00 p.m. | Motion: Motion to Adjourn at 7:00 p.m. By: Jodie Olson Second: Darryl Holman Vote Results: Unanimous |
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