

TrekNorth Junior & Senior High School Board of Directors

4:30 pm Board Meeting

May 25, 2017

Members present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Bruce Banta | <input checked="" type="checkbox"/> Jodie Olson |
| <input checked="" type="checkbox"/> Chance Adams | <input checked="" type="checkbox"/> Ekren Miller |
| <input checked="" type="checkbox"/> Darryl Holman | <input checked="" type="checkbox"/> Derek Webb |
| <input checked="" type="checkbox"/> Sarah Winger | <input checked="" type="checkbox"/> Mark Larson |

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Ex-Officio Members Present:

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| <input checked="" type="checkbox"/> Nicole Thompson, Business Manager |
| <input checked="" type="checkbox"/> Dan McKeon, Executive Director |

Agenda Item	Notes	Vote: 05.25.2017
<p>1. Call to Order, roll call, and announcement of quorum, opening reading</p> <p>The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.</p>	<ul style="list-style-type: none"> ● Call to order: 4:30 p.m. ● Roll Call held, results above ● Quorum - confirmed ● Mission Statement Read 	
<p>2. Public Comment, Guest(s) Maximum 5 min each, 30 minutes total</p> <ul style="list-style-type: none"> ● Paul Diehl 	<ul style="list-style-type: none"> ● Recognize Paul Diehl as participant 	
<p>3. Additions/Changes to the agenda</p>	<ul style="list-style-type: none"> ● Add 12.2 Add Diehl Project Management as project manager for expansion 	<p>Motion: Add Diehl Project Management as project manager for expansion By: Darryl Holman Second: Sarah Winger Vote Results: Unanimous</p>
<p>4. Approval of Agenda</p>		<p>Motion: Approve agenda with above stated changes. By: Jodie Olson Second: Ekren Miller</p>

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		Vote Results: Unanimous
5. Declaration of conflict of interest	<ul style="list-style-type: none"> • No Conflict Stated 	
6. Approval of minutes from previous meeting	<ul style="list-style-type: none"> • Amendment request 	Motion: Approve amended minutes 05.22.2017. By: Darryl Holman Second: Chance Adams Vote Results: Unanimous
7. Consent Agenda (Items the board is required to approve by relevant law or contract but has delegated to the Director. Each item is properly cited with relevant policies) 7.1 Contracts Pursuant to 3.3.3 <u>Executive Director Authorization in Delegation to the Executive Director</u> , the Director has the authority to offer employee contracts. However, guidance from VOA has directed that all contracts retain board approval:	<ul style="list-style-type: none"> • No Agenda Item 	
8. Organizational Performance Review (Review and acceptance of monitoring reports of policy)	<ul style="list-style-type: none"> • No Agenda Item 	
9. Membership Linkage Activities (Attend to board's strategy, activities, & implications)	<ul style="list-style-type: none"> • No Agenda Item 	
10. Policy Development (Attend to additions and amendments to governing policies)	<ul style="list-style-type: none"> • No Agenda Item 	
11. Board Education (Presentations and discussions according to the board's annual plan)	<ul style="list-style-type: none"> • No Agenda Item 	
12. Board Decisions/Work (Logistics, retained management functions, etc.) 12.1 Deer Lake Offer - Closed MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases.	12.1 Deer Lake Offer - Closed MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases. <ul style="list-style-type: none"> • Mark Larson had to leave during closed session post vote to close, prior to vote to open 	12.1 Motion: Close the meeting per MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating

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<p>12.2 Add Diehl Project Management as project manager for expansion</p>	<p>12.2 Diehl Project Management as project manager for expansion</p> <ul style="list-style-type: none">• Discussion of timeline provided by bond company running from May 2017 - Sept 2017• June 15th meeting - Finance Committee at 4:00 p.m. and Board Meeting at 4:30 p.m. Portion Closed per <i>MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases.</i>• Mark Larson returned• Special Board Meeting Scheduled June 27, 2017 at 4:30 p.m.• Sarah Winger had to leave during discussion.• Review of Phase of Services, Timeline and Fees associated with contract.	<p><i>to government property sales or purchases at 4:38 p.m.</i> By: Chance Adams Second: Darryl Holman Vote: Unanimous</p> <p>12.1 Motion: Open the meeting at 5:02 p.m. By: Ekren Miller Second: Bruce Banta Vote: Unanimous</p> <p>12.2 Motion: Accept and Sign contract with Diehl Project Management as project manager for elementary expansion project. By: Ekren Miller Second: Jodie Olson Vote: Unanimous</p> <p>Motion: Elect to proceed with Phase I of the contract with Diehl Project Management. By: Jodie Olson Second: Darryl Olson Vote: Unanimous</p> <p>Motion: Cancel special meeting on May 30, 2017. By: Bruce Banta Second: Darryl Holman Vote: Unanimous</p>
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<p>13. Other Information <i>(Incidental information from the CEO in accordance with board policies such as Communication and Support to the Board)</i></p>		
<p>14. To Do Next Meeting</p> <p>06/15/2017, Finance 4 p.m., Board at 4:30 p.m.</p> <ul style="list-style-type: none"> ● Confirm June Special Meeting Date and Time ● Finalize Director Contract ● Presentation from Diehl Project Management - Closed MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases. ● Finalization of Linkage Calendar ● Cost of governance discussion with estimate from Out of the Woods ● Governance Policy Review Committee & Board Management Delegation Policy Review Committee ● Personal and Sick time proposals ● Treatment of Staff (EL:2.3) ● Certify Election Results ● Annual meeting selection of officers ● Budget Final Approval ● Parent Satisfaction Results ● Expansion Update ● Projected growth results MCA Reading & Math, MCA Science <p>To Do Future Meeting, 09.12.2017:</p> <ul style="list-style-type: none"> ● Asset Protection (EL: 2.6) 		
<p>15. VOA Meeting Observation Form</p>	<ul style="list-style-type: none"> ● VOA Evaluation - Special meeting - passed 	

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	<ul style="list-style-type: none">○ Did not have item on student performance○ Did not have item on financial condition○ Did not have committee reports○ Did not have board policy review	
16.Adjourn	<ul style="list-style-type: none">● Adjourn: 5:48 p.m.	Motion: Motion to Adjourn at 5:48 p.m. By: Chance Adams Second: Ekren Miller Vote Results: Unanimous

