

TrekNorth Junior & Senior High School Board of Directors

4:30 pm Board Meeting

May 22, 2017

AMENDED

DZW
25 MAY 2017

Members present:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Bruce Banta | <input checked="" type="checkbox"/> Jodie Olson |
| <input checked="" type="checkbox"/> Chance Adams | <input checked="" type="checkbox"/> Ekren Miller |
| <input checked="" type="checkbox"/> Darryl Holman | <input type="checkbox"/> Derek Webb |
| <input checked="" type="checkbox"/> Sarah Winger | <input checked="" type="checkbox"/> Mark Larson |

Ex-Officio Members Present:

- Nicole Thompson, Business Manager
- Dan McKeon, Executive Director

Agenda Item	Notes:	Vote: 05.22.2017
<p>1. Call to Order, roll call, and announcement of quorum, opening reading</p> <p>The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.</p>	<ul style="list-style-type: none"> ● Call to order: 4:31 p.m. ● Roll Call held, results above ● Quorum - confirmed ● Mission Statement Read 	
<p>2. Public Comment, Guest(s) Maximum 5 min each, 30 minutes total</p> <ul style="list-style-type: none"> ● Paul Diehl 	<ul style="list-style-type: none"> ● Recognize Paul Diehl as participant 	
<p>3. Additions/Changes to the agenda</p>	<ul style="list-style-type: none"> ● CHANGE: Request to change order of 12.1 and 12.2 ● ADD/CHANGE: Consider moving board meeting date from Tuesday June 13 to either Wednesday the 14th or Thursday the 15th - make this 12.2 and move current 12.2 (Deer lake) to 12.3. 	<p>Motion: Change order current 12.1 Expansion and 12.2 Board Appointment. By: Chance Adams Second: Bruce Banta Vote Results: Unanimous</p> <p>Motion: Add 12.2 as change in June Meeting. Move Deer Lake to 12.3. By: Chance Adams</p>

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		Second: Mark Larson Vote Results: Unanimous
4. Approval of Agenda		Motion: Approve agenda with above stated changes. By: Chance Adams Second: Sarah Winger Vote Results: Unanimous
5. Declaration of conflict of interest	<ul style="list-style-type: none"> ● No Conflict Stated 	
6. Approval of minutes from previous meeting	<ul style="list-style-type: none"> ● No Changes, Corrections, Comments 	Motion: Approve board minutes from 05.15.2017. By: Chance Adams Second: Jodie Olson Vote Results: Unanimous
7. Consent Agenda (Items the board is required to approve by relevant law or contract but has delegated to the Director. Each item is properly cited with relevant policies) 7.1 Contracts Pursuant to 3.3.3 <u>Executive Director Authorization in Delegation to the Executive Director</u> , the Director has the authority to offer employee contracts. However, guidance from VOA has directed that all contracts retain board approval:	<ul style="list-style-type: none"> ● No Agenda Item 	
8. Organizational Performance Review (Review and acceptance of monitoring reports of policy)	<ul style="list-style-type: none"> ● No Agenda Item 	
9. Membership Linkage Activities (Attend to board's strategy, activities, & implications)	<ul style="list-style-type: none"> ● No Agenda Item 	
10. Policy Development (Attend to additions and amendments to governing policies)	<ul style="list-style-type: none"> ● No Agenda Item 	

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<p>11. Board Education (<i>Presentations and discussions according to the board's annual plan</i>)</p>	<ul style="list-style-type: none"> ● No Agenda Item 	
<p>12. Board Decisions/Work (<i>Logistics, retained management functions, etc.</i>)</p> <p>12.1 Board Member Appointment</p> <p>12.2 Reschedule June Meeting</p> <p>12.3 Deer Lake Offer - Closed MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases.</p>	<p>12.1 Board Member Appointment Nominated:</p> <ul style="list-style-type: none"> ● Tiffany Hapl ● Jeri Nyland ● Randy Westhoff <p>12.2 Move June 13th, 2017 Board meeting to either the 14th or the 15th.</p> <ul style="list-style-type: none"> ● Discussion to move to 14th ● Discussion to move to 15th <p>12.3 Deer Lake Offer - Closed MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases.</p> <ul style="list-style-type: none"> ● Board member Chance Adams had to leave the meeting at 4:50 p.m., post vote to close. 	<p>12.1 Motion: Accept board vote reflecting appointment of Tiffany Hapl as a new member, (vacancy) with current term ending June 2019. By: Chance Adams Second: Bruce Banta Vote Results: Unanimous</p> <p>12.4 Motion: Move June meeting from June 13th to the 14th. By: Chance Adams Second: Ekren Miller</p> <p>Amended: Motion: Move June meeting from June 13th to the 15th (Thursday). By: Chance Adams Second: Bruce Banta: Vote Results: Unanimous</p> <p>12.3 Motion: Close the meeting per MN Statutes 13D.05, subd. 3 - Closed to discuss certain issues relating to government property sales or purchases at 4:47 p.m. By: Jodie Olson Second: Ekren Miller</p>

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	<p>12.4 Special meeting - May 25,2017 at 4:30 p.m. & May 30, 2017 at 4:30 p.m. (only if necessary)</p>	<p>Vote: Unanimous</p> <p>12.1 Motion: Open the meeting at 6:08 p.m. By: Ekren Miller Second: Mark Larson Vote: Unanimous</p> <p>12.4 Motion: Schedule Special meeting(s) May 25, 2017 at 4:30 p.m. and May 30, 2017 at 4:30 p.m. (if necessary after meeting on May 25, 2017). By: Bruce Banta Second: Ekren Miller Vote: Unanimous</p>
<p>13.Other Information <i>(Incidental information from the CEO in accordance with board policies such as Communication and Support to the Board)</i></p>		
<p>14.To Do Next Meeting</p> <p>06/15/2017</p> <ul style="list-style-type: none"> ● Finalization of Linkage Calendar ● Diehl Project Management as project manager for expansion ● Cost of governance discussion with estimate from Out of the Woods ● Governance Policy Review Committee & Board Management Delegation Policy Review Committee ● Personal and Sick time proposals ● Treatment of Staff (EL:2.3) ● Certify Election Results ● Annual meeting selection of officers 		

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<ul style="list-style-type: none">● Budget Final Approval● Parent Satisfaction Results● Expansion Update● Projected growth results MCA Reading & Math, MCA Science <p>To Do Future Meeting, 09.12.2017:</p> <ul style="list-style-type: none">● Asset Protection (EL: 2.6)		
<p>15.VOA Meeting Observation Form</p>	<ul style="list-style-type: none">● VOA Evaluation - Special meeting - passed<ul style="list-style-type: none">○ Did not have item on student performance○ Did not have item on financial condition○ Did not have committee reports○ Did not have board policy review	
<p>16.Adjourn</p>	<ul style="list-style-type: none">● Adjourn: 6:17 p.m.	<p>Motion: Motion to Adjourn at 6:17 p.m. By: Bruce Banta Second: Mark Larson Vote Results: Unanimous</p>

