

TrekNorth Junior & Senior High School Board of Directors

6:00 pm Board Meeting

May 9, 2017

Members present:

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|------------------------|-----------------------|
| <u>X</u> Bruce Banta | <u>X</u> Jodie Olson |
| <u>A</u> Chance Adams | <u>X</u> Ekren Miller |
| <u>X</u> Darryl Holman | <u>X</u> Derek Webb |
| <u>X</u> Sarah Winger | <u>X</u> Mark Larson |

Ex-Officio Members Present:

- X Nicole Thompson, Business Manager
X Dan McKeon, Executive Director

Darryl Holman
 15 MAY 2017

Agenda Item	Notes:	Vote: 05.09.2017
1. Call to Order , roll call, and announcement of quorum, opening reading The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.	<ul style="list-style-type: none"> ● Call to order: 6:00 p.m. ● Roll Call held, results above ● Quorum - confirmed ● Mission Statement Read 	
2. Public Comment , Guest(s) Maximum 5 min each, 30 minutes total	<ul style="list-style-type: none"> ● Stephanie Olson - VOA - observe only ● Kristin Gustafson - observe only ● Leslie Harper 	
3. Additions/Changes to the agenda	<ul style="list-style-type: none"> ● No additions/changes stated 	
4. Declaration of conflict of interest	<ul style="list-style-type: none"> ● No Conflict Stated 	
5. Approval of agenda	<ul style="list-style-type: none"> ● No additional discussion 	Motion: Approve agenda with no changes. By: Darryl Holman Second: Ekren Miller Vote Results: Unanimous
6. Approval of minutes from previous meeting	<ul style="list-style-type: none"> ● No Changes, Corrections, Comments 	Motion: Approve board minutes from special meeting on 04.24.2017.

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		By: Jodie Olson Second: Bruce Banta Vote Results: Unanimous
<p>7. Consent Agenda (Items the board is required to approve by relevant law or contract but has delegated to the Director. Each item is properly cited with relevant policies)</p> <p>7.1 Contracts Pursuant to 3.3.3 Executive Director Authorization in Delegation to the Executive Director, the Director has the authority to offer employee contracts. However, guidance from VOA has directed that all contracts retain board approval:</p> <ul style="list-style-type: none"> ● Leech Lake Tribal College PSEO - \$154/credit <p>7.2 At-Will Contract renewal clarification</p>	<p>7.1 Leech Lake Tribal College PSEO - \$154/credit</p> <ul style="list-style-type: none"> ● No Change from last year <p>7.2 At-Will Contract renewal clarification</p> <ul style="list-style-type: none"> ● Discussion concerning if to bring to board - individuals? where? ● Will be viewed on the budget as whole salary, not as individual teachers/amounts. 	<p>Motion: Approve contract for Leech Lake Tribal College PSEO.</p> <p>By: Darryl Holman Second: Ekren Miller Vote Results: Unanimous</p>
<p>8. Organizational Performance Review (Review and acceptance of monitoring reports of policy)</p> <p>8.1 Planning/Budgeting (EL: 2.4)</p>	<p>8.1 Planning/Budgeting (EL: 2.4)</p> <ul style="list-style-type: none"> ● Handout in packet ● Discussion concerning amendment found in 10.1 	<p>8.1 Motion: Accept the monitoring report Planning/Budgeting (2.4) having provided reasonable interpretations and data that demonstrated compliance with those interpretations.</p> <p>By: Bruce Banta Second: Jodie Olson Vote Results: Unanimous</p>
<p>9. Membership Linkage Activities (Attend to board's strategy, activities, & implications)</p> <p>9.1 Create Linkage Calendar</p>	<p>9.1 Create Linkage Calendar</p> <ul style="list-style-type: none"> ● propose to create a google doc open to all board members to update with information containing current activities and months ● additional column for new activities and months ● bring back next month for final review and submission for June meeting 	
<p>10. Policy Development (Attend to additions and amendments to governing policies)</p> <p>10.1 Proposed amendment to Governance Policy 2.4.2</p>	<p>10.1 Proposed amendment to Governance Policy 2.4.2</p>	<p>Motion: 2.4.2 eliminate the phrase "separation of capital and operational items."</p>

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	<ul style="list-style-type: none"> ● Based on substantial reporting variances between charter and standard districts and recommendation from Region1 UFARS training ● MN Statutes 124E.20 (charter) vs. 126C.10 (home district) 	<p>By: Darryl Holman Second: Mark Larson Vote Results: Unanimous</p>
<p>11. Board Education (<i>Presentations and discussions according to the board's annual plan</i>) 11.1 MACS Board Training Calendar</p>	<ul style="list-style-type: none"> ● No further action 	
<p>12. Board Decisions/Work (<i>Logistics, retained management functions, etc.</i>)</p> <p>12.1 Expansion Update/Diehl Project Management as TrekNorth project manager for expansion 12.2 FY2018 Cost of Governance Discussion 12.3 Communication/Support to Board (EL: 2.9 - Direct Inspection) 12.4 Governance Policy Review Committee & Board Management Delegation Policy Review Committee 12.5 Board Opening - Appointment 12.6 Election Committee: Update 12.7 Director Eval Final: March and April Closed Meeting Summary 12.8 Review: Articles of Incorporation and ByLaws</p>	<p>12.1 Expansion Update/Diehl Project Management as TrekNorth project manager for expansion</p> <ul style="list-style-type: none"> ● Buyer Rep has had initial meeting with seller/rep ● Currently a competing offer on the property ● Facility committee in place and reviewed 1st draft of architectural plans. Programming committee will wait until post purchase. ● Bond process currently moving forward and timeline in place ● ABC paperwork getting signatures and will be submitted for completion ● Discussion concerning special meeting to discuss offer ● Diehl Project Management as project manager for expansion - discussion concerning tabling until purchase offer on the table <p>12.2 FY2018 Cost of Governance Discussion</p> <ul style="list-style-type: none"> ● Discussion concerning new requirements in policy about board cost of governance. ● Dan and Nikki will continue with standard training estimate for budget, but inquiry about anything additional desired by board ● Discussion on Out of the Woods for new members/continuation of policy governance for all. Requesting estimate and will then set amount. Include a train the trained for future use. 	

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	<p>12.3 Communication/Support to Board (EL: 2.9 - Direct Inspection)</p> <ul style="list-style-type: none">• Worked together during the meeting to complete the EL:2.9 Communication and Support to the Board monitoring report• Handout now in packet (copies made for those present) <p>12.4 Governance Policy Review Committee & Board Management Delegation Policy Review Committee</p> <ul style="list-style-type: none">• Request to table to June agenda <p>12.5 Board Opening - Appointment Nominees</p> <ul style="list-style-type: none">• Jeri Nyland• Shannon Westoff• Randy Westoff• James Gries• Brecken Gries <p>12.6 Election Committee: Elected Update</p> <ul style="list-style-type: none">• Sarah Winger - Teacher - Incumbent• Ekren Miller - Teacher - Incumbent• Bruce Banta - Parent - Incumbent• Dr. Dave Vanengelenhoven - Parent - New <p>12.7 Director Eval Final: March and April Closed Meeting Summary</p> <ul style="list-style-type: none">• Clarification needed between current language in contract which is more consistent with at-will vs term contract employment• Will give to Dan and bring back to board by next regular meeting	<p>12.3 Motion: Approve the monitoring report Communication and Support to the Board (2.9) having provided reasonable interpretations and data that demonstrated compliance with those interpretations. By: Darryl Holman Second: Sarah Winger Vote Results: Unanimous</p>
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	<p>12.8 Review: Articles of Incorporation and ByLaws</p> <ul style="list-style-type: none"> ● Copies in board binder ● No Changes 	
<p>13.Other Information <i>(Incidental information from the CEO in accordance with board policies such as Communication and Support to the Board)</i></p> <p>13.1 TrekNorth American Indian Education Parent Committee Resolution per MN Statute 124D.78, sub 1</p> <p>13.2 Projected MCA Reading & Math (science if available)</p> <p>13.3 Financial Report - Expenditure Matrix, Payment Register, Cash Flow</p>	<p>13.1 TrekNorth American Indian Education Parent Committee Resolution per MN Statute 124D.78, sub 1</p> <ul style="list-style-type: none"> ● New group within the last couple of years ● Leslie Harper attending to confirm resolution passed concurrence with programming needs ● New election of members in fall 2017 ● Looking at how to strengthen relationship between committee and leadership <p>13.2 Projected MCA Reading & Math (science if available)</p> <ul style="list-style-type: none"> ● Results are embargoed currently and can't be reviewed at this time ● Probably available in August 2017 ● Discussion of TestFest and how that works and types of tests going on within testfest ● High participation and anticipate meeting the required rate <p>13.3 Financial Report - Expenditure Matrix, Payment Register, Cash Flow</p> <ul style="list-style-type: none"> ● No Further Discussion 	
<p>14. To Do Next Regular Meeting, 06.13.2017</p> <ul style="list-style-type: none"> ● Finalization of Linkage Calendar ● Diehl Project Management as project manager for expansion ● Cost of governance discussion with estimate from Out of the Woods 		

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<ul style="list-style-type: none"> ● Governance Policy Review Committee & Board Management Delegation Policy Review Committee ● Personal and Sick time proposals ● Treatment of Staff (EL:2.3) ● Certify Election Results ● Annual meeting selection of officers ● Budget Final Approval ● Parent Satisfaction Results ● Expansion Update ● Projected growth results MCA Reading & Math, MCA Science <p>To Do Future Meeting, 09.12.2017:</p> <ul style="list-style-type: none"> ● Asset Protection (EL: 2.6) 		
15.VOA Meeting Observation Form	<ul style="list-style-type: none"> ● VOA Evaluation - Passed 	
16.Adjourn	<ul style="list-style-type: none"> ● Adjourn: 7:39 p.m. 	<p>Motion: Call to Adjourn at 7:39 p.m. By: Darryl Holman Second: Jodie Olson Vote Results: Unanimous</p>

~~Meeting adjourned 7:39 PM~~