

TrekNorth Junior & Senior High School Board of Directors

6:00 pm Board Meeting

March 14, 2017

Members present:

- | | |
|------------------------|-------------------------|
| <u>x</u> Bruce Banta | <u>x</u> Jodie Olson |
| <u>x</u> Chance Adams | <u>x</u> Melanie Wilson |
| <u>x</u> Darryl Holman | <u>x</u> Derek Webb |
| <u>x</u> Sarah Winger | <u>A</u> Mark Larson |
| <u>A</u> Ekren Miller | |

Ex-Officio Members Present:

- x Nicole Thompson, Business Manager
- x Dan McKeon, Executive Director

Darryl W
28 MAR 2017

Agenda Item	Notes:	Vote: 03.14.2017
1. Call to Order , roll call, and announcement of quorum, opening reading The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.	<ul style="list-style-type: none"> ● Call to order: 6:02 p.m. ● Roll Call held, results above ● Quorum - confirmed ● Mission Statement Read 	
2. Public Comment , Guest(s) Maximum 5 min each, 30 minutes total ●	<ul style="list-style-type: none"> ● No guests present 	
3. Additions/Changes to the agenda	<ul style="list-style-type: none"> ● No Additions/Changes Stated 	
4. Declaration of conflict of interest	<ul style="list-style-type: none"> ● Jodie Olson - Contracts will abstain 	
5. Approval of agenda	<ul style="list-style-type: none"> ● No Additions/Changes Stated 	Motion: Approve agenda as submitted. By: Darryl Holman Second: Jodie Olson Vote Results: Unanimous
6. Approval of minutes from previous meeting	<ul style="list-style-type: none"> ● No Changes, Corrections, Comments 	Motion: Approve board minutes from 02.14.2017. By: Darryl Holman Second: Bruce Banta Vote Results: Unanimous

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<p>7. Consent Agenda <i>(Items the board is required to approve by relevant law or contract but has delegated to the Director. Each item is properly cited with relevant policies)</i> 7.1 Contracts Pursuant to 3.3.3 <u>Executive Director Authorization in Delegation to the Executive Director</u>, the Director has the authority to offer employee contracts. However, guidance from VOA has directed that all contracts retain board approval:</p> <ul style="list-style-type: none"> ● Maintenance: ProTurf - 2017 Contract - \$6995 + \$295/mow - 2016 Contract - \$5850 + \$295/mow ● Teach: Home Based Education Plan Instructor - Jodie Olson - \$17/hr ● Teach: Alternative site Instructor - Lisa Fisher - \$17/hr 	<ul style="list-style-type: none"> ● Discussion concerning ProTurf contract and when last bid process completed. 	<p>Motion: Approve contract for Proturf, and supplemental for Jodie Olson and Lisa Fisher. Jodie Olson abstains from vote. By: Chance Adams Second: Darryl Holman Vote Results: Unanimous</p>
<p>8.Organizational Performance Review <i>(Review and acceptance of monitoring reports of policy)</i></p>	<ul style="list-style-type: none"> ● No Agenda Item 	
<p>9.Membership Linkage Activities <i>(Attend to board's strategy, activities, & implications)</i></p> <ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● No Agenda Item 	
<p>10.Policy Development <i>(Attend to additions and amendments to governing policies)</i> 10.1 Governance Policy Review Committee: Set adhoc committee and review policies for next meeting 10.2 Board Management Delegation Policy Review Committee: Set adhoc committee and review policy compliance (with report form) for next meeting</p>		<p>Motion: Table Governance Policy Review and Board Management Delegation ad hoc creation until April Meeting. By: Chance Adams Second: Darryl Holman Vote Results: Unanimous</p>
<p>11.Board Education <i>(Presentations and discussions according to the board's annual plan)</i> 11.1 MACS Board Training Calendar</p>	<ul style="list-style-type: none"> ● No further action 	
<p>12.Board Decisions/Work <i>(Logistics, retained management functions, etc.)</i></p>	<p>12.1 Meeting will close for labor negotiations</p>	<p>12.1 Motion: Close the regular board meeting per MN Statute 13D.03: closed meetings for</p>

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<p>12.1 Director Eval Committee: per Minnesota Statute 13D.03: Closed Meetings for Labor Negotiations Strategy, no ex-officio members present.</p> <p>12.2 Election Committee: Update (nominee solicitation, mail ballots)</p>	<p>12.2 Election committee update</p> <ul style="list-style-type: none"> • Staff received a nomination form today • Following state statute concerning getting nominations and closing dates - Due by March 30, 2017 	<p>labor negotiations strategy at 6:20 p.m. By: Bruce Banta Second: Melanie Wilson Vote Results: Unanimous</p> <p>12.1 Motion: Reopen regular board meeting at 7:16 p.m. By: Darryl Holman Second: Melanie Wilson Vote Results: Unanimous</p>
<p>13.Other Information (Incidental information from the CEO in accordance with board policies such as Communication and Support to the Board)</p> <p>13.1 Expansion: Update</p> <p>13.2 Financial Report - Expenditure Matrix, Payment Register, Cash Flow</p> <p>13.3 ABC Committee: Update</p> <p>13.4 Student Performance - OLPA HS Math & Reading</p>	<p>13.1 Expansion: Update</p> <ul style="list-style-type: none"> • Nothing new with Naylors at this point • Initial steps completed to start the ABC • Potential alternative sites for K-5 school reviewed • Increase expansion budget approval from prior meeting by an additional \$5000.00. <p>13.2 Financial Report</p> <ul style="list-style-type: none"> • No Further Discussion <p>13.3 ABC Committee Update</p> <ul style="list-style-type: none"> • Doherty and Piper Jaffrey handouts • No Further discussion <p>13.4 Student Performance - OLPA HS Math & Reading</p> <ul style="list-style-type: none"> • Handout in packet • No further discussion 	<p>13.1 Motion: Increase expansion budget approval from prior meeting by an additional \$5000.00. By: Darryl Holman Second: Chance Adams Vote Results: Unanimous</p> <p>Motion: Extend meeting past 8:00 p.m. By Darryl Holman Second: Chance Adams Vote Results: Unanimous</p>
<p>14.To Do Next Meeting, 04/11/2017</p> <ul style="list-style-type: none"> • Sick Days and Personal Days 		

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<ul style="list-style-type: none"> ● Governance Policy Review and Board Management Delegation ad hoc creation until April Meeting. ● Financial Condition/Activity (EL:2.5): Dan McKeon ● Communication/Support to Board (EL:2.9): Direct Inspection by Committee ● Director Eval - Final - closed meeting per MN Statute 13D.03: Closed Meetings for Labor Negotiations Strategy ● Student Performance: OLPA Math <p>To Do Future Meeting, 09.12.2017:</p> <ul style="list-style-type: none"> ● Asset Protection (EL: 2.6) 		
<p>15.VOA Meeting Observation Form</p>	<ul style="list-style-type: none"> ● VOA Evaluation - passed 	
<p>16.Adjourn</p>	<ul style="list-style-type: none"> ● Adjourn: 8:07 p.m. 	<p>Motion: Call to Adjourn at 8:07 p.m. By: Chance Adams Second: Jodie Olson Vote Results: Unanimous</p>