

IV. Executive Director Report

- Report sent via email/GoogleDocs Thursday, 01/07/16
- Report amended 01/12/16 with handout received via email/GoogleDocs and physically prior to the meeting per member.
- Request concerning additional information pertaining to the new digital advertising next report.

Motion: Accept Executive Director Report as presented. Motion carried unanimously.

V. Board Training Opportunities

- No Action Taken

VI. Financial Report

A. Expenditure Matrix – November & December 2015

Motion: Accept and approve Expenditure Matrix – November & December 2015. Motion carried unanimously.

VII. Consent Agenda

A. Previous Meeting Minutes- November 12, 2015

B. Board Financials

- Cash Flow – November & December 2015
- Payment Register by Check – November & December 2015

C. Contracts

- Lisa Fisher, Assistant Speech Coach
- Mark Larson, Head Robotics Coach
- Julie Ueland, Assistant Robotics Coach
- Leslie Drimel, Assistant Robotics Coach
- Steve Krueger, Assistant Robotics Coach
- Steve Krueger, Knowledge Bowl
- Inga Roen, Envirothon
- Robert Saxton, Nordic Ski Assistant
- Inga Roen, Nordic Ski Assistant
- Katie Houg, Nordic Ski Assistant
- Karl Gorecki, Nordic Ski Assistant
- Madeline Treuer, Nordic Ski Assistant
- Elizabeth Mathews, PARA Professional
- Susan Cutler, Ph. D., School Psychologist
- ProTurf, Annual Turf Program Contract Renewal
- PSEO – Leech Lake Tribal College
 - January 2016 – May 2016
 - \$154/credit, \$25 student fee, \$6/credit tech fee

Motion: Approve consent agenda. Motion carried unanimously. Melanie Wilson abstain.

VIII. Old Business:

A. ByLaw Discussion

- VOA, Dr. Charles Speiker, suggested template
- Dan McKeon suggests an ad hoc committee to review, make specific to TrekNorth from the template provided by Dr. Speiker. Would like to have final draft to Board by February 1, 2016.
- Chance Adams voiced interest in being on the committee.

Motion: Create an ad hoc committee to finalize TrekNorth ByLaws and present to the Board in February 2016 meeting. Motion by Darryl Holman, Second by Melanie Wilson. Motion carried unanimously.

IX. New Business:

A. VOA Site Visit Results

- Handout received via email 01/11/2016.

➤ No Action Taken

B. VOA Academic Report, Goals, and Strategic Plan

- Discussion on the Report, comparison points and changes within the last year.
- Discussion, future standing item on the agenda concerning student progress and testing data.
- Dan will pursue finding out what schools our numbers will be compared to.

Motion: Standing Item to Agenda concerning student progress and testing data. Motion by Greg Moen. Second by Ekren Miller. Motion carried unanimously.

C. Carver Governance Model Training Update – Dan McKeon

- Dan provided direction concerning when policy reviewed:
 - What is the Directors understanding of the policy?
 - What are the justifications/evidence that in or out of compliance?
 - Standard report for monitoring?
 - Potential consultant found that could provide a plan/pricing who is willing to review our current position and focus the plan to get us to where we want to be.
 - Suggestion to pursue proposal from consultant.

D. Credit Requirement – Dan McKeon, Report

- Handout provided.
- Report on potential master schedule changes.
- Request the Board to update the graduation requirements as follows: increase math credit requirement from 4 to 5 while decreasing the number of electives from 8 to 7.
- Request change take effect with the current 9th grade class, ongoing

Motion: Extend the meeting. Motion by Darryl Holman, Second by Ekren Miller. Motion carried unanimously.

Motion: Update graduation requirements to reflect an increase in math from 4 to 5 and a decrease in electives from 8 to 7, effective for the graduating class of 2019 ongoing. Motion by Ekren Miller. Second by Jodie Olson. Motion carried unanimously.

E. Designation of Identified Official(s) with Authority to authorize user access to MDE secure websites. This person(s) will have the responsibility of assigning job duties to local education agency staff.

- Nicole Thompson, Business Manager, pre-approval and entry in MDE systems
- Dan McKeon, Executive Director, Authorizer and final approval

Motion: Designate Nicole Thompson, Business Manager as an IOwa to MDE for the purpose of pre-approval and entry to MDE secure websites for local education agency staff. Motion by Darryl Holman. Second by Sarah Winger. Motion carried unanimously.

Motion: Designate Dan McKeon as an IOwA to MDE for the purpose of Authorizer and Final Approval to MDE secure websites for local education agency staff. Motion by Darryl Holman. Second by Sarah Winger. Motion carried unanimously.

F. Review of Board Member Training – Derek Webb

Motion: Table until February 2016 meeting. Motion Melanie Wilson, Second Greg Moen. Motion carried unanimously.

G. Ongoing Board Document Dissemination

- Beginning February 2016, Board Documentation will be disseminated exclusively via GoogleDocs.
- No action taken

H. *Board Action Calendar*

*Action: Appoint Director Evaluation Committee
Jodie Olson, Greg Moen and Darryl Holman*

Motion: Motion to establish committee. Motion Chance Adams. Second Melanie Wilson. Motion carried unanimously.

*Establish Election Committee
Chance Adams, Sarah Winger, Ekren Miller and Derek Webb*

Motion: Motion to establish committee. Motion Chance Adams. Second Sarah Winger. Motion carried unanimously.

*Monitoring: II. Global Governance Commitment
Governance Process
Policy A: Governance Style
Policy B: Board Job Description*

Motion: Motion to table until ByLaws finalized. Motion Chance Adams. Second Sarah Winger. Motion carried unanimously.

X. To Do for next regular meeting February 9, 2016:

*Monitoring: Governance Process
Policy C: Agenda Planning
Policy D: Board Chair's Role
Policy E: Board Member Code of Conduct*

*Monitoring: Executive Director Limitations
Policy D: Financial Condition (DR)*

Informational: Enrollment Report

- Dan McKeon – Additional information on the digital advertising that was new this year.
- Provide final draft of ByLaws
- Pursue proposal from consultant concerning governance training.

XI. VOA meeting Observation Form- Pass

XII. Adjournment Time: 8:47 pm

Motion to Adjourn: Motion Sarah Winger, Second Jodie Olson. Motion Carried Unanimously.