

TrekNorth Junior & Senior High School

Board of Directors

March 23, 2016

5:00 pm Board Meeting

Members present:

<u> x </u> Bruce Banta	<u> x </u> Jodie Olson
<u> x </u> Chance Adams	<u> x </u> Greg Moen
<u> x </u> Darryl Holman	<u> x </u> Melanie Wilson
<u> x </u> Sarah Winger	<u> x </u> Derek Webb
<u> A </u> Ekren Miller	

DJW
12 APR 2016

Guest Present: Kristin Gustafson, Assistant Director

Ex-Officio Members Present: X Nicole Thompson, Business Manager
 X Dan McKeon, Executive Director

Call to order: Time 5:00 p.m.

Italicize/Bold = Monitoring Calendar Item

Opening Reading

The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.

- I. Guests - Any person wishing to speak directly to the Board of Directors may do so for 5 minutes at the beginning of any open board meeting with a maximum time allotment of 30 minutes.
 - > Kristin Gustafson, Assistant Director - Observe only
- II. Additions/Changes to the Agenda
 - > No additions/changes requested
- III. Declaration of Conflict of Interest
 - > No conflict stated
- IV. Consent Agenda

A. Previous Meeting Minutes - March 8, 2016

Motion: Accept meeting minutes from March 8, 2016. Motion by Darryl Holman. Second by Melanie Wilson. Motion carried unanimously.

- V. New Business:
 - A. Expansion Discussion
 - > Facility - Initial discussions with current lease holder concerning additional facility and grounds. Assumptions: two buildings on one

- CUP submittal - \$6,000 - \$7,000
 - Plans for facility and site - \$6,500 - \$7,500
 - Board would need to commit up to \$14,500 to complete the drawings and plans necessary for obtaining the CUP and generating contractor bids. The commitment of these funds will not guarantee the process will move forward, but it will give Trek and the Naylor team the information we need in order to determine the financial viability of the project.
 - Discussion concerning assumptions, timeframes, and financial obligation on the part of the school.
- > Grant Update - Planning budget submitted March 18, 2016, with anticipated response from MDE by April 1, 2016.
- General breakdown of allowed expenses. Salaries/wages, professional development, non-instructional supplies, instructional supplies, and technology with each having more detailed allowable/non-allowable related expenses.
- > Major Details -
- 216 Students K-5
 - 2 sections for each grade of 18 students each
 - Approximately 22,500 sq ft.
 - 20-25 staff members
 - Goal to open 2017

Motion: Expend up to \$18,000 toward any associated initial expenses concerning facility planning.
Motion by Chance Adams. Second by Sarah Winger. Motion carried unanimously.

X. To Do for next regular meeting April 12, 2016:

Action: *Election Committee – Mail out ballots and information on board nominees to all eligible voters*

Action: *Formal Director Evaluation - finalize. April 2016 Meeting will close per Minnesota Statute 13D.03: Closed Meetings for Labor Negotiations Strategy.*

Monitoring: *Executive Director Limitations:
Policy H: Communication and Support to Board (BR) -
Members to review/report Melanie Wilson and Sarah Winger.*

- > Regional Charter School Conference - update from Derek Webb
- > Expansion (Facility, grant, committee) update - Dan McKeon

XI. VOA meeting Observation Form- Pass

Motion to Adjourn: Motion by Jodie Olson. Second by Darryl Holman. Motion carried unanimously.