

TrekNorth Junior & Senior High School
Board of Directors, Special Meeting
November 5, 2015
4:30 pm Board Meeting

Members present: A Adam Lanz X Bruce Banta
 A Chance Adams X Greg Moen
 X Darryl Holman X Melanie Wilson
 X Sarah Winger X Derek Webb
 X Ekren Miller

DFW
12 NOV 2015

Guest Present: **Kristin Gustafson, Assistant Director**
 Mary Overlie, Director of Curriculum

Ex-Officio Members Present: X Nicole Thompson, Business Manager
 X Dan McKeon, Executive Director

Call to order: Time, 4:30 p.m.

Italicize/Bold = Monitoring Calendar Item

The mission of TrekNorth is to prepare young people to make a positive difference in their local and global communities and to maximize student academic success by challenging and supporting individual students on an academic path that includes participation in a spectrum of vertically aligned college-readiness courses, including AP courses.

I. Guests - Any person wishing to speak directly to the Board of Directors may do so for 5 minutes at the beginning of any open Board Meeting.

➤ Introductions of staff members present

II. Additions/Changes to the Agenda

➤ No additions/changes

III. Declaration of Conflict of Interest

➤ No Conflict of Interest

IV. Consent Agenda

A. Previous Meeting Minutes- October 13, 2015

Motion: Approve the Previous Meeting Minutes. Motion by Darryl Holman. Second by Bruce Banta. Motion carried unanimously.

V. New Business:

A. Charter School Board University Discussion, Chapters 6-10 and 18

- Chapter 6: Whom does your board think it represents?
 - ✓ Author puts forth it is the tax payer, not stakeholder
 - ✓ Discussion: region, size and identity of the school itself should fall into this concept
 - ✓ Generate high student results at a reasonable cost to the public
 - ✓ Be fiscally responsible AND generate positive educational results
 - ✓ Charter Schools can be seen as a threat to the State (tax) money from the home district
- Chapter 7: Does your board govern or manage the school? How much time has your board spent in the last three regular meetings discussing processes versus outcomes?
 - ✓ Board's job is to ensure outcomes are achieved, but not involved in the daily routine
 - ✓ Information provided to Board on a regular basis and feel confident in being able to convey that information to the general public
 - ✓ Additional/Updated strategic planning for this board? Discussion that board should look at the guiding direction and not in terms of numbers or specifics to be met
 - ✓ Structure of the Executive Director Report aids in the discussions
- Chapter 8: Has your board ever held a retreat where developing its own governance capacity was the topic? Does your board regularly allocate specific time on the agenda to developing its skills?
 - ✓ No . . . do we want to do further research into the Carver Governance Policy (not the \$5000/day) training?
 - ✓ Discussion concerning help streamlining some of the "do we, don't we" pit stops – but not necessary
 - ✓ Observe a meeting/mock meeting to give us direct input to our specific questions
 - ✓ January meeting additional information will be provided
 - ✓ An example of skill development: Read Books and discussions
- Chapter 9: If you have faculty members serving on the board, what policies do you have in place to ensure that proper roles and boundaries are observed? What protective mechanism do you have that allows the executive to broach a problem situation with a board member employee without fear of repercussion? How do the policies protect the executive if he or she needs to replace a board member employee?
 - ✓ Nothing officially in place at this time
 - ✓ Review the Code of Conduct
 - ✓ Request the information from other schools that could be reviewed and approve new/updated policy proactively through the board
- Chapter 10
 - ✓ No Discussion
- Chapter 18: Question Does your charter school have a strategic plan? Does anyone follow it? Is your current plan getting the school to the destination defined by the board? What are the names of two or three other charter schools whose results are so profound, your school wants to emulate them?
 - ✓ Strategic plan is reported on every month in the Executive Directors report. This compliments board knowledge on the progress and current direction of the strategic plan
 - ✓ Does the plan need to be reviewed? Currently working on 2013 plan
 - ✓ Technology, ready for rigor of high school, and revitalize and better incorporate the OAP and SLP programs

- ✓ Tech is highly incorporated throughout
- ✓ Ready for Rigor is in midst
- ✓ Progression of OAP/SLP (grade level and trip alignment) has been a good improvement
- ✓ Update/changes the strategic plan should be board driven
- ✓ How does the board ensure that the strategic plan requirements are being met for the authorizer?
- ✓ Check with other Schools to see how/where they are with their Strategic plan and their authorizer goal incorporation

Motion: Dan McKeon will gather and report back on other charter schools and will be on the January 2016 regular meeting agenda. Motion by Bruce Banta. Second by Sarah Winger. Motion carried unanimously.

- ✓ World-class school? Is there a definition? Home visits came from that type of cutting edge school

B. Potential K-5 Expansion

- Deadline is Monday, next week – Mary and Dan have been working to get it ready. It will be overnighted and will meet the date.
- Part 1: Existing Charter School background
- Part 2: Specifics of the Replicated School
- Discussion: If the grant doesn't go through, is this a continued discussion or would concept be tabled at that point? Financially, TrekNorth is stable. Additional research would be needed and brought to the board for a decision.

C. Board Vacancy Discussion

- Adam Lanz resigned from the Board
- Board must appoint to fill the vacancy until end of Adam's term
- Must be a teacher. Talk to your potential nominees to make sure they will accept and a vote will take place then at the November 12, 2015 meeting
- Alternative would be top invitee being the next top vote recipient from the vote in May 2015 election

VI. To Do for regular November 12, 2015, 6 p.m. meeting:

- Recommend Dan McKeon create two K-5 committees, programming and facility.
- Board Vacancy
- ByLaw discussion – Board
- **Board Action Calendar**
Monitoring: Exec. Director Limitations
Policy D: Financial Conditions/Auditors Report (ER)
Policy F: Protection of Assets (DR)
Monitoring: Governance Policy
Policy G: Board Committee Principles
Policy I: Nominations and Elections

January Meeting:

Dan McKeon - Carver Governance Model Training update

Dan McKeon – Bring forth information concerning Strategic Plan and VOA goal incorporation

VII. VOA meeting Observation Form-Pass

VIII. Adjournment: Time, 5:54 p.m.

Motion to Adjourn: Motion by Sarah Winger. Second by Darryl Holman. Motion carried unanimously.