

TrekNorth Acceptable Use Policy

Core statement: As a student, I am responsible for the choices I make when I use technology. When my choices disrupt the ability of others to be successful, hurt others or myself, I have broken this contract and I acknowledge the consequences that can be a result of the choices I make. I understand that using technology effectively is a skill that will improve me as a student. I understand that it is my responsibility to use technology appropriately and in accordance with this contract whether the device I am using belongs to me, TrekNorth, or is the personal device of another person.

I agree to the following:

- I am responsible for keeping my personal computer and electronic devices secure when I bring them to school.
- I have the choice and opportunity to bring and use my mobile phone, tablet or laptop to school, if my parents and guardians permit it and my teachers choose to allow their use in my classes.
- I will keep my personal computing devices (mobile phone, tablet, iPad, eReader, laptop) secure to prevent loss or theft.
- I am responsible for keeping all of my digital accounts secure.
- I understand that my online identity is my own and that I must keep my usernames, passwords and online accounts secure and private.
- I am responsible for what I do on electronic devices when using technology at school.
- If I use a personal computing device at school, I know that I am bound by the TrekNorth Technology Policy, the ethics it incorporates, and the responsible use guidelines it establishes as standards, and this applies to every device I use, whether I'm using the TrekNorth network or a cellular network.
- I am responsible for not hurting the ability of others to learn.
- I will use technology in ways that do not disrupt or distract others, or myself, in school.
- I am solely responsible for what I say and do online.
- I understand that online privacy, safety and responsibility are important. I understand that what I write, say, show, do, and communicate online is public, it never goes away and has the ability to hurt myself and others.
- I am responsible for giving credit where credit is due and adhering to the intellectual property rights of others, and principles of academic honesty.
- I understand that when I create, work, share and collaborate with others online and on school assignments, my work and ideas should reflect my own thinking and effort. When I use or adapt the work of others, I will give them credit and provide appropriate citation.
- I am responsible for making good choices about when and where I use personal devices at school.
- I will respect the guidance and class expectations of my teachers and TrekNorth staff regarding when, where, and how I use personal computing devices at school.
- I understand that there are times when using devices will be an option and times that the devices will have to be stored away and not used.

If I violate the terms of this contract, I understand the following are potential consequences:

- 1) If I cause a disruption or have my device out at an inappropriate time and am asked to 'put it away' I am required to do so immediately. If I don't, a teacher or staff member may 'take it away' for the remainder of the school day. This means I will not have my device(s) for the remainder of the day, not just one period.
- 2) If I continue to refuse and/or repeatedly cause disruptions, demonstrate repeated improper use of electronic devices, or fail to honor the terms of this contract, I will be subject to other disciplinary actions as prescribed in the TrekNorth Student Handbook, including loss of access to technology and electronic devices, restorative work, and, in serious cases, suspension and expulsion.

Student Signature

Date

